

A workshop meeting of the Richland Borough Council was held on Tuesday, March 25, 2025, at 6:30 p.m. in the meeting room at the Richland Borough Building. The President being in the chair and the Secretary being present.

President Bricker called the Richland Borough workshop Meeting to order at 6:30 p.m. and asked everyone to stand and recite the Pledge of Allegiance.

President Bricker completed roll call, Present were President Kelly Bricker, President Pro Tem Larry Hartman, Councilmembers Matthew Johnson, James Niethammer, Robert Rittle, Richard Strickler, Secretary Rebecca Schnoke, Road Supervisor Dwight Belleman, and Road Laborer/Water Technician Benjamin Becker. Absent was Vice President Mark Brubaker, and Mayor Owen Landes.

Old Business:

Water Rules, Rates, and Regulations – President Bricker stated, still working to revise and update the water rules, rates, and regulations.

Water Usage/Review letters – President Bricker summarized her meeting with Kevin Maxwell regarding Shady Oaks Campground. After discussion this matter has been put on hold until the beginning of 2026 for further review and evaluation. Discussion occurred regarding building/zoning permitting with regards to water capacity review, will meet with Kraft to confirm this process.

Employee Handbook – employees to provide comments regarding proposed revisions for consideration by council.

Playground Project – the following updates were presented. Wrong color pickleball posts were sent, this is being corrected. Meeting on Monday regarding poured in place rubber safety surfacing. Dwight Belleman, Benjamin Becker, and Larry Hartman moved the excess topsoil. Planning to trench and lay conduit the week of April 7<sup>th</sup>, 2025. Blacktop of walking trails anticipated to begin the week of April 14<sup>th</sup>, 2025.

Playground Project Phase One:

Park Lighting – discussion occurred regarding lighting design.

Park Parking – concerns regarding ability of trucks and longer vehicles parking in the park parking area along Peach Alley. Discussion occurred regarding possible resolutions for this concern such as angling parking spots or potentially making the alley a one way alley.

Pine Street Sidewalk – working to coordinate help and details to complete this project.

Bottle Filling Station – acquiring pricing.

Playground Project Phase Two:

A motion was made by James Niethammer, seconded by Larry Hartman to approve to adopt and execute Resolution 2025-15 authorizing DCNR Grant application; motion unanimously carried.

A motion was made by Matthew Johnson, seconded by Richard Strickler to approve to execute the cash commitment letter for the DCNR Grant application; motion unanimously carried.

Secretary Schnoke advised that once Resolution 2025-15 and the cash commitment letter are uploaded to the DCNR Grant application, the application is ready for submission.

Council discussed the recreation fees due to the Borough from subdivisions under the Lebanon County subdivision and land development ordinance. President Bricker directed Secretary Schnoke to contact Lebanon County Planning to confirm the process to request and obtain fees once paid by developer.

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President Bricker announced that Council will recess the workshop Session and enter Executive Session at 7:10 p.m. to discuss legal matters.

The Council returned from the Executive Session at 8:22 p.m. after discussing legal matters and reconvening the workshop Session with no action taken.

President Pro Tem Larry Hartman expressed concern regarding the rippling of the Poplar Street pavement at the intersection of Poplar Street and Main Street. Council discussed the cause of this issue and possible actions and resolutions of this matter.

President Bricker asked if there were any comments for the good of the Borough. With no additional matters presented, a motion was made by James Niethammer, seconded by Larry Hartman, to adjourn. Motion unanimously carried.

The meeting was adjourned at 7:40 p.m.

Respectfully Submitted By:

Rebecca Schnoke,  
Richland Borough Secretary