

A regular meeting of the Richland Borough Council was held on Tuesday, June 13, 2023, at 7:00 p.m. in the meeting room at the Richland Borough Building. The President being in the chair and the Secretary being present.

President Bricker called the Richland Borough Council Meeting to order at 7:02 p.m. and asked everyone to stand and recite the Pledge of Allegiance.

President Bricker completed roll call, Present were President Kelly Bricker, Vice President Mark Brubaker, President Pro Tem Larry Hartman, Councilmembers Matthew Johnson, Robert Rittle, James Niethammer, Solicitor Andrew George, Secretary Rebecca Schnoke, Road Supervisor Dwight Belleman, and Benjamin Becker. Absent was Councilmember Travis Randler, and Mayor Ray Shanaman.

The President asked for a motion to approve the previous months minutes. A motion was made by Larry Hartman, seconded by James Niethammer, to dispense with the reading of and approve the minutes of the previous meeting held on May 9, 2023. Motion unanimously carried.

A motion was made by Larry Hartman, seconded by Robert Rittle, to dispense with the reading of and approve the minutes of the Zoning Ordinance Review Committee meeting held on May 17, 2023. Motion unanimously carried.

A motion was made by Larry Hartman, seconded by Matthew Johnson, to dispense with the reading of and approve the minutes of the workshop meeting held on May 23, 2023. Motion unanimously carried.

President Bricker opened the floor for citizens' and visitors' comments. There were five (5) people present.

Michele Voydik – 29 N. Race Street – No comments presented.

Elizabeth Vendley & Janette – Richland Christian Home Race Street House expressed concern regarding wheelchair crossing. Crossing the street in the middle is hazardous and walking to the cross walk is a long distance as it is a quarter mile roundtrip. Elizabeth is requesting a sign warning that wheelchairs are in use in the area be installed. A motion was made by James Niethammer, seconded by Mark Brubaker, to approve a wheelchair in use advisory sign contingent on the approval of Kraft Code Services and Becker Engineering. Motion unanimously carried.

Josh Weaber – Chrisland Engineering.

Todd Doutrich – Rigidply Rafters.

The following Committee reports were presented to Council: Water Report, Highway Report, Property Report, Finance Report, Safety Report, and Personnel Report.

Water Committee – Dwight Belleman advised the wells are dropping & the spring backing off, recommended requesting residents to voluntarily conserve water. Dwight stated coming in with data loggers to check the wells. President Bricker stated the Borough is moving forward with grant funding, using extreme caution to ensure guidelines are met to not jeopardize funds, currently awaiting clarification on the environmental review process. Currently waiting on signatures for the

water line easement agreements for the Well No. 9 project, a meeting was held with the property owners and a couple small changes were made.

Highway Committee – Nothing to report.

Property Committee – Nothing to report.

Personnel Committee – Nothing to report.

Finance Committee – Nothing to Report.

Safety Committee – Nothing to report.

A motion was made by James Niethammer, seconded by Mark Brubaker, to accept the Committee Reports. Motion unanimously carried.

The following reports were presented to the Council: Mayor Report, Road Supervisor Report, Office Report, Solicitor Report, Code Enforcement, and State Police Report.

Mayor Report – None submitted.

Road Supervisor's Report – No questions about the report.

Water Report – No questions about the report.

Office Report – No questions about the report.

Solicitor's Report – No questions about the report.

Code Enforcement Officer Report – No questions about the report.

Police Report – May 2023 report submitted.

MRJA Report – Meeting was held June 5, 2023, electronic copies of the monthly reports are on file and available for viewing upon request, the next meeting will be held July 10, 2023.

A motion was made by Robert Rittle, seconded by Mark Brubaker, to accept the Officials Reports. Motion unanimously carried.

The Financial Reports for May 2023 were submitted by Secretary/Treasurer Rebecca Schnoke. A motion was made by James Niethammer, seconded by Robert Rittle to approve the Financial Report, and have it placed on file for Audit. Motion unanimously carried.

The invoices were presented and reviewed by Councilmember James Niethammer. A motion was made by Mark Brubaker, seconded by Matthew Johnson, to pay all the invoices submitted; Motion unanimously carried.

A motion was made by James Niethammer, seconded by Matthew Johnson, to ratify the bills paid; Motion unanimously carried.

The following communications were received:

- April 2023 Monthly Municipal Report from Eagle Disposal- 7.50 Tons.

- 6 Zoning/Building Permit Applications Received
 - 708 E. Linden Street (Deck)
 - 24 Georgie Lane (Concrete Patio)
 - 206 Birch Street (Shed)
 - 300 Poplar Street (Generator Installation)
 - 701 E. Linden Street (Concrete Retaining Wall)
 - 205 E. Main Street (Garage)

- 3 Zoning/Building Permits Issued
 - 308-B Poplar Street (Concrete Pad)
 - 106 Church Street (Sunroom Addition)
 - 206 Birch Street (Shed)

- Lebanon County Commissioner Meeting Highlights → 5/18/2023

- GLRA – Free Paper Shredding event 7/14/23 from 8:00 AM – 12:00 PM at the electronics recycling center located at 1805 Russell Road, Lebanon, PA 17046.

Old Business:

Rigidply Update – Josh Weaber with Chrisland Engineering & Todd Doutrich with Rigidply presented and requested approval for the Rigidply office addition project, which proposes an addition to the west side of the existing building. Dwight Belleman expressed concerns regarding the proposed plans showing the addition being on top of the existing water service, in addition to a leak in the existing water service that has been leaking for a year and has been brought to the attention of and discussed several times with Rigidply. Dwight Belleman stated the water service line cannot run under the addition but instead must either run through the building and continue to the rear of the property or must be rerouted around the addition. Josh Weaber stated the plans can be revised and requested conditional final approval. A motion was made by James Niethammer, seconded by Larry Hartman to give conditional final approval of the Rigidply office addition plan pending review of revised plans showing the water service running through the building or rerouted around the addition; motion unanimously carried. Todd Doutrich asked if the water service line will be inspected, it was discussed that the work completed on the water service line will be inspected by either Kraft Municipal Group or the Borough employees Dwight Belleman and Benjamin Becker.

Elm Street Update – Josh Weaber with Chisland Engineering presented an overview of the preliminary plans for the Elm Street Development and stated that Randy Hess would be willing to meet with Council to discuss and address any initial questions or concerns. President Bricker stated the preliminary plans were given to Becker Engineering and they have provided comments of their preliminary review. Josh Weaber advised the plan proposes 66 townhomes and 152 apartment units, a community building, buffer trees around the property and walking trails. Dwight Belleman expressed concern regarding the emergency exit being on a private right of way, Josh Weaber stated he will look into the matter. Josh Weaber stated the sewer will be run through a gravity line to a pump station to be pumped into the forced main and that communication with Daniel Hershey of Hershey Engineering regarding the sewer design is ongoing. Josh Weaber stated the apartment

building will be rented and maintained by the management company, and that no finalized plan has been decided on regarding the details of the HOA. Mr. Weaber advised the water retention will be a detention basin. President Bricker stated a concern of the Borough is the dedication of the proposed Horseshoe Loop Road regarding snow removal, and that there is nowhere to go with the snow due to the design of the development. President Bricker stated that due to the snow removal concerns currently the Borough is not interested in maintaining Horseshoe Loop and requested that Josh Weaber relay the concern to Randy Hess and stated if he would like to discuss the matter further that Council would be happy to meet with him. President Bricker advised that there is nothing on the plan showing fire hydrant placement and request that this been illustrated on the revised plans. Josh Weaber stated that currently there is nothing on the plans for fire suppression, there was some discussion of the matter, but engineered plans need to be prepared. Josh Weaber stated they are awaiting DEP approval and will adjust the plans for future submission for approval.

Water Project Update – President Bricker stated communication is ongoing with Becker Engineering to keep the projects moving forward.

N. Race Street Update – President Bricker advised the project let date was pushed to August.

New Business:

A motion was made by James Niethammer, seconded by Larry Hartman, to approve including the Richland Heritage Society’s Wreaths Across America Flyer with the second quarter water billing; motion unanimously carried.

A motion was made by Larry Hartman, seconded by Mark Brubaker, to approve including the Richland Community Outreach flyer with the second quarter water billing; motion unanimously carried.

A motion was made by James Niethammer, seconded by Robert Rittle, to approve the Fort Zeller Book Mobile to setup on Pine Street, Tuesday, July 11, 2023, from 6:00 PM – 7:30 PM; motion unanimously carried. President Bricker advised the Fort Zeller book mobile will also be present on Saturday, July 15, 2023, from 5:30 PM – 7:30 PM at the Richland Community Pool Association movie night event.

President Bricker requested that a notice for voluntary water conservation be placed in the Borough newsletter to be included with the second quarter water bill. A motion was made by James Niethammer, seconded by Mark Brubaker to add a notice requesting voluntary water conservation in the Borough Newsletter to be included with the second quarter water billing; motion unanimously carried.

President Bricker advised that there have been issues with the small dump truck and that replacement was previously discussed and she requested that prices for replacing the little dump truck be investigated by Dwight Belleman and Benjamin Becker and request they share their findings. Dwight Belleman and Benjamin Becker advised that they reached out to six different truck manufacturers for quotes, the specifications including a heavy-duty frame, front frame extension, and fixed front grill. Only one manufacturer, Peterbilt, was willing to offer the requested specifications, they are essentially building a 33,000-pound truck and derating the axels down to 26,000 pounds to provide a non-cdl truck. The rough let time for the truck if ordered now is

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approximately a year and a half. The quoted price for the chassis is \$144,556 which includes \$2,000 for potential price increase. Still working on prices for the truck body, but should have them for the next meeting. President Bricker advised that if the trade in value of the small dump truck is low, the small dump truck could be placed for sale on municibid to get a better price. After lengthy discussion regarding rising prices and increased let times, a motion was made by Robert Rittle, seconded by James Niethammer, to approve to order the chassis in the amount of \$144,556; motion unanimously carried.

President Bricker announced that Council will recess the Regular Session and enter Executive Session at 8:18 p.m. to discuss legal matters.

The Council returned from Executive Session at 8:28 p.m. after discussing legal matters and reconvening the Regular Session with no action taken.

President Bricker asked if there were any comments for the good of the Borough. With no additional matters presented, a motion was made by James Niethammer, seconded by Mark Brubaker, to adjourn. Motion unanimously carried.

The meeting was adjourned at 8:29 p.m.

Respectfully Submitted By:

Rebecca Schnoke,
Richland Borough Secretary