

A regular meeting of the Richland Borough Council was held on Tuesday, January 11, 2022, at 7:00 p.m. in the meeting room at the Richland Borough Building. The President being in the chair and the Secretary being present.

President Bricker called the Richland Borough Council Meeting to order at 7:00 p.m. and asked everyone to stand and recite the Pledge of Allegiance.

President Bricker stated that Councilmember Travis Randler will be sworn into office by the Mayor Ray Shanaman. Mayor Ray Shanaman administered the Oath of Office.

President Bricker completed roll call, Present were President Kelly Bricker, Vice President Mark Brubaker, President Pro Tem Larry Hartman, Councilmembers, Travis Randler, James Niethammer, Matthew Johnson, Robert Rittle, Mayor Ray Shanaman, Solicitor Andrew George, and Secretary/Treasurer Rebecca Schnoke.

President Bricker announced that two late submissions were received within 24 hours of the regularly scheduled meeting, one from Shawn Stover to request permission to put a barber shop in at 11 E. Main Street and the second from ELCO Youth Baseball to request the use of Moehlmann Field. President Bricker explained that with the new amendments, Effective August 31, 2021, to the Sunshine Act that before any business can be discussed a motion is required to amend the agenda to include the late submissions. A motion was made by Mark Brubaker, seconded by James Niethammer to amend the agenda to include the late submissions from Shawn Stover and ELCO Youth Baseball. Motion unanimously carried. President Bricker advised the amended agenda will be posted within 24 hours following the meeting.

The President asked for a motion to approve the previous months minutes. A motion was made by James Niethammer, seconded by Larry Hartman, to dispense with the reading of and approve the minutes of the previous meeting held on December 14, 2021. Motion unanimously carried.

The President asked for a motion to approve the reorganization meeting minutes. A motion was made by Mark Brubaker, seconded by Robert Rittle, to dispense with the reading of and approve the minutes of the previous meeting held on January 3, 2022. Motion unanimously carried.

President Bricker opened the floor for citizens' and visitors' comments. There were three (3) persons present.

Shawn Stover – 1 Chestnut Street – Shawn Stover informed Council that he would like to open a barber shop at 11 E. Main Street, the location formerly Moser's Mat Club. Mr. Stover inquired what he needs to do to make this happened, President Bricker asked for the guidance of the Solicitor Andrew George. The Solicitor stated that a permit will be required. Mr. Stover stated that the property management company in charge of 11 E. Main Street directed him to attend a Borough Council Meeting to request permission from Council. Solicitor Andrew George stated that the Council cannot grant permission to do this but instead to visit the Borough Office during normal business hours to obtain a zoning permit application to be submitted to Kraft Code Services to request a change of use for this property. Council member Robert Rittle advised that Mr. Stover will submit this application and Kraft will provide guidance and direction to what will need to be done to obtain the required permit and if there will be any additional work such as plumbing that will need to be completed. Mr. Stover stated that he will do so and will also be going through the state

board in Harrisburg to be compliant with all his licenses. Mr. Stover inquired to Council as there is no off-Street Parking for this property if his potential future clients would be able to utilize the Borough Parking lot next to 11 E. Main Street. Councilmember Travis Randler stated that the lot is public parking. President Bricker stated that there are no issues with the future clientele using the parking lot but made note that it is a public parking lot but there is no 24 hour parking permitted. Shawn Stover Stated that the people using the parking lot would include himself, 3 employees and clients. Mr. Stover stated that per barber law he will need 1 washing sink per every two barber chairs and electric available at specific distances and stated that he still needs to observe the inside of the building to ensure these standards are met. Mr. Stover stated that now that he has the permission to use the parking lot, he will inspect the interior of the building and if suitable will contact Kraft and continue the process to obtain the required permits to move forward, and he will visit the Borough Office Wednesday to obtain the permit application. President Bricker thanked Mr. Stover for coming to the meeting and wished him the best of luck with this endeavor.

Michelle Voydik – 29 N. Race Street – Nothing to Report.

Andrew Voydik – 29 N. Race Street – Nothing to Report.

The following Committee reports were presented to Council: Water Report, Highway Report, Property Report, Finance Report, Safety Report, and Personnel Report.

Water Committee – President Bricker stated that Dan Becker with Becker Engineering is preparing projected cost analysis for the Well No. 9 project, Secretary Schnoke advised that Dan Becker informed her that he should have it ready in about two weeks.

Highway Committee – President Pro Tem Larry Hartman advised that everything is going well, snow removal went very well and there is nothing new to report at this time.

Property Committee – Nothing to Report.

Personnel Committee – President Bricker stated that Vice-President Mark Brubaker and herself met with Dwight Belleman and John Johnson to communicate and recap for the start of the new year.

Finance Committee – Nothing to Report.

Safety Committee – Nothing to Report.

A motion was made by James Niethammer, seconded by Travis Randler, to accept the Committee Reports. Motion unanimously carried.

The following reports were presented to Council: Mayor Report, Road Supervisor Report, Office Report, Solicitor Report, Code Enforcement, and State Police Report.

Mayor Report – None submitted.

Road Supervisor's Report – There were no questions on the report.

Water Report – There were no questions on the report.

Office Report – There were no questions on the report.

Solicitor’s Report – There were no questions on the report.

Code Enforcement Officer Report – There were no questions on the report.

Police Report – There were no questions on the report.

MRJA Report – Electronic copy of monthly reports on file and available for viewing upon request. next meeting will be held February 7, 2022.

A motion was made by Mark Brubaker, seconded by Matthew Johnson, to accept the Officials Reports. Motion unanimously carried.

The Financial Reports for December 2022 were submitted by Secretary/Treasurer Rebecca Schnoke. A motion was made by James Niethammer, seconded by Travis Randler to approve the Financial Report and have it on file for Audit. Motion unanimously carried.

The invoices were presented. A motion was made by Matthew Johnson, seconded by Mark Brubaker, to pay all the invoices submitted; Motion unanimously carried.

A motion was made by James Niethammer, seconded by Travis Randler, to ratify the bills paid; Motion unanimously carried.

The following communications were received:

November Monthly Municipal Report from Eagle Disposal (5.15 Tons); 3 Zoning/Building Permits received from Kraft Code Services 1. Kevin & Stacy Keller (Shed), 2. Titus & Judith Hostetter (Detached Garage), 3. Beverly Eisenhauer (Deck); Lebanon County Commissioners 12/16/2021 Meeting Highlights; DEP Recycling Guidelines Communication; DLCBA Meeting Agenda for 1/21/22; PMRS Funding Review.

President Bricker advised there is nothing under old Business at this time.

New Business:

A motion was made by Robert Rittle, seconded by James Niethammer to approve the 2022 contracted refuse exemption requests submitted with invoices for proof of dumpster service; motion unanimously carried.

Secretary Schnoke advised she received a request via email from the ELCO Youth Baseball League. The request is for the use of Moehlmann Field for their 2022 Spring and Fall Season. They would utilize the field for their Spring practice, weather permitting would start the end of March, they would use the field in the evenings during the week and during the day on weekends. The Spring games will run from May thru June, fall games will run August thru the middle of November. If this request is approved and once their schedule is finalized, they will provide a copy of their schedule for the Borough to keep on file for reference. A motion was made by Travis Randler, seconded by Robert Rittle to approve the use of Moehlmann Field by ELCO Youth Baseball for their Spring and Fall seasons; motion unanimously carried.

President Bricker advised that on January 10, 2022, Vice President Mark Brubaker, Secretary Schnoke and herself met with Mary Weigley from the Richland Community Library. President Bricker stated in the last few years in general there has been decline in the playground program and due to COVID last year there was no program at all. President Bricker expressed her feeling that due to the absence of this program, she would like to explore the idea of potentially providing additional support to the library to provide additional programs for the kids and community. President Bricker shared that through the meeting with Mary Weigley we learned that the United Way previously gave \$500.00 to the library, however the United Way has announced they will not be giving this funding this year as they are focusing more on families in need of food and help with utilities. As a result of the meeting with Mary Weigley, President Bricker, and Secretary Schnoke will review the funds previously spent on the playground program and Mary Weigley will prepare some ideas and budgetary figures for additional programs that could be implemented and provided to the kids. Once this information is compiled it will be presented at the next meeting to Council to review and discuss the matter of additional funds being contributed to the library. President Bricker stated that she did share with Mary Weigley that if the library would like to provide flyers of their programs and fundraisers that the Borough would be happy to include the information when mailing water bills to help the library cut expenses on postage and mailing supplies.

President Bricker announced the Council will recess the Regular Session and enter Executive Session at 7:25 p.m. to discuss legal matters.

The Council returned from Executive Session at 7:47 p.m. after legal matters, with no action required and reconvening the Regular Session.

The President asked if there were any comments for the good of the Borough, none presented.

A motion was made by Robert Rittle, seconded by James Niethammer, to adjourn. Motion unanimously carried.

The meeting was adjourned at 7:48 p.m.

Respectfully Submitted By:

Rebecca Schnoke,
Richland Borough Secretary