

A regular meeting of the Richland Borough Council was held on Tuesday, February 8, 2022, at 7:00 p.m. in the meeting room at the Richland Borough Building. The President being in the chair and the Secretary being present.

President Bricker called the Richland Borough Council Meeting to order at 7:00 p.m. and asked everyone to stand and recite the Pledge of Allegiance.

President Bricker completed roll call, Present were President Kelly Bricker, Vice President Mark Brubaker, President Pro Tem Larry Hartman, Councilmembers, Travis Randler, Matthew Johnson, Robert Rittle, Mayor Ray Shanaman, Solicitor Andrew George, and Secretary/Treasurer Rebecca Schnoke. Absent was Councilmember James Niethammer.

The President asked for a motion to approve the previous months minutes. A motion was made by Robert Rittle, seconded by Mark Brubaker, to dispense with the reading of and approve the minutes of the previous meeting held on January 11, 2022. Motion unanimously carried.

President Bricker opened the floor for citizens' and visitors' comments. There were two (2) persons present.

Michelle Voydik – 29 N. Race Street – Nothing to Report.

Taylor Smith – 39 N. Race Street – Taylor Smith provided the 2021 year-end report for the Neptune Fire Company, highlighting that in 2021 there were 111 fire responses, 133 QRS responses, \$18,800 in fire damages in Richland Borough, average Response time of 2.36 minutes, average of 9.6 members per call, 682 minutes in service, conducted 26 trainings with 120 hours logged. Deputy Taylor Smith advised that there have been some line officer changes for 2022 and that a list of positions and contact information is included with the 2021 year-end report. Deputy Taylor Smith informed the Richland Borough Council that the Fire company has started the process to replace the 1998 Engine. Taylor Smith inquired if there have been any updates or confirmations of the future development on ELM Street. President Bricker advised that she spoke with Hess Home Builders who stated that they will most likely be building town homes of some sort but are unsure of the type and number at this time, they are still in the process of determining the most cost effective and profitable course of action, but once they finalize their plans they will contact the Borough to attend a meeting to discuss the plans before submitting them to the County for approval. President Bricker advised that Hess Home Builders stated they would like to start building in 2024, and when the Borough receives notice that they will be attending a Council meeting to present their plans, Secretary Schnoke will notify the Neptune Fire Company so that they can attend in order to address any fire service-related concerns. Taylor Smith informed Council that on June 18, 2022, the Neptune Fire Company will be hosting the 100th anniversary of the Lebanon County Fireman's Association, the Fire Company is taking care of obtaining all necessary permits & insurance. Taylor Smith inquired if the Richland Borough would be interested in sponsoring anything such as a band for the parade. President Bricker asked if Taylor could provide a list of bands and prices to be considered by council for sponsorship. President Bricker inquired if there will be any police or EMS coverage during the time of the event. Taylor Smith stated that Lebanon County will be present to provide EMS services and no specific police coverage will be provided however the state police will be participating as well as the fire police so their will be police presence in the area. Taylor Smith also advised that there will be a DJ at the Fire Company for the awards ceremony as

well as food trucks and fireworks at the carnival grounds following the event. Taylor Smith asked if the Fire company can utilize the Borough Parking Lot from 10:00am-8:00pm on June 18, 2022, to stage food trucks and for event parking. A motion was made by Mark Brubaker, seconded by Matthew Johnson; motion unanimously carried. Additionally, President Bricker asked Taylor Smith to provide a list of pumps or equipment that would be beneficial for the Fire Company and the Richland Borough Community to assist during severe weather. President Bricker thanked Taylor for attending the meeting and advised the rest of Council to consider and think about any potential contributions they would like to see for the next meeting.

The following Committee reports were presented to Council: Water Report, Highway Report, Property Report, Finance Report, Safety Report, and Personnel Report.

Water Committee – President Bricker advised that Becker Engineering will be submitting the permit applications for Well No. 9 and that Becker Engineering provided a list of recommended changes pertaining to the water rules, regulations & specifications to be considered.

Highway Committee – Nothing to Report.

Property Committee – Nothing to Report.

Personnel Committee – Nothing to Report.

Finance Committee – President Bricker stated that options for financing of the water project are being explored.

Safety Committee – Nothing to Report.

A motion was made by Travis Randler, seconded by Larry Hartman, to accept the Committee Reports. Motion unanimously carried.

The following reports were presented to Council: Mayor Report, Road Supervisor Report, Office Report, Solicitor Report, Code Enforcement, and State Police Report.

Mayor Report – None submitted.

Road Supervisor's Report – There were no questions on the report.

Water Report – There were no questions on the report.

Office Report – Secretary Schnoke stated that Richland Borough was contacted by Integrity Energy regarding electricity pricing pertaining to the expiration of our Better Buy Energy contract expiration in November of 2022. Integrity was able to secure a fixed rate of 0.89, for 48 months effective upon the expiration of our current contract with no additional fees. The contract was reviewed and okayed by Solicitor George.

Solicitor's Report – There were no questions on the report.

Code Enforcement Officer Report – There were no questions on the report.

Police Report – There were no questions on the report.

MRJA Report – Electronic copy of monthly reports on file and available for viewing upon request. next meeting will be held March 7, 2022.

A motion was made by Larry Hartman, seconded by Mark Brubaker, to accept the Officials Reports. Motion unanimously carried.

The Financial Reports for January 2022 were submitted by Secretary/Treasurer Rebecca Schnoke. A motion was made by Mark Brubaker, seconded by Robert Rittle to approve the Financial Report and have it on file for Audit. Motion unanimously carried.

The invoices were presented and reviewed by Vice-President Mark Brubaker. A motion was made by Travis Randler, seconded by Matthew Johnson, to pay all the invoices submitted; Motion unanimously carried.

A motion was made by Travis Randler, seconded by Robert Rittle, to ratify the bills paid; Motion unanimously carried.

The following communications were received:

December Monthly Municipal Report from Eagle Disposal (4.91 Tons); 1 Zoning Permit Application from Shawn Stover & 1 Building Permit for John Zimmerman (Solar Panels) received from Kraft Code Services; Lebanon County Commissioners 1/19/22 Meeting Highlights; Leb. Co. Conservation Notice of Annual Tire Collection to be held April 13, 2022; 2021 Richland Borough Fire Police Financial Report; Chris Gebhard communication for a Grant & Resource Workshop to be held April 12, 2022.

Old Business:

President Bricker provided an update regarding the 29 N. Race Street Zoning Hearing Board Appeal. The hearing transcripts were received January 27, 2022, at which point the 90-day time extension begins. Within 90 days the attorneys for both parties have 45 days to submit briefs and 45 days for the Zoning Hearing Board to issue their decision.

President Bricker provided an update regarding Potential Police Coverage. An informational meeting will be held February 14th with Myerstown Borough and Northern Lancaster Regional Police Department to discuss potential police coverage, Secretary Schnoke and President Pro Tem Larry Hartman will be attending.

President Bricker provided an update on the Well No. 9 project. President Bricker advised that the DEP & DRBC applications for permitting are complete and ready to sign, the payments required for permitting include DEP - \$1,000.00 & DRBC - \$2,708.64. Once the applications are signed by the Borough and the checks are issued for payment the applications along with payment will be submitted.

President Bricker advised that the Industrial Appraisal Report has been completed, a copy has been received and is on file in the office for Council to review.

New Business:

A motion was made by Larry Hartman, seconded by Mark Brubaker to approve the 2022 contracted refuse exemption requests submitted with invoices for proof of dumpster service from Neptune Fire Company & Speedway LLC; motion unanimously carried.

A motion was made by Robert Rittle, seconded by Travis Randler to authorize Secretary Schnoke to advertise for sealed bids for the 2022 Alley Repairs to be paid using state liquid fuels funds; motion unanimously carried.

A motion was made by Matthew Johnson, seconded by Mark Brubaker to authorize Secretary Schnoke to advertise for sealed bids for the 2022 Storm Drain Repairs to be paid using state liquid fuels funds; motion unanimously carried.

A motion was made by Larry Hartman, seconded by Mark Brubaker to approve Martin Paving to perform street sweeping on April 21, 2022 & April 22, 2022, and to use County Liquid Fuels allocation to pay for this service; motion unanimously carried.

A motion was made by Mark Brubaker, seconded by Matthew Johnson to authorize Becker Engineering to amend the Water System Construction Specifications and Water Rules & Regulations to reflect their recommended changes; motion unanimously carried.

A motion was made by Matthew Johnson, seconded by Larry Hartman to approve to increase the Water System Tapping Fee from \$5,800.00 to \$8,200.00 per the Act 57 Tapping Fee Calculation performed by Becker Engineering; motion unanimously carried.

A motion was made by Matthew Johnson, seconded by Robert Rittle to approve an additional \$1,000.00 contribution to the Richland Community Library in lieu of the 2022 playground program; motion unanimously carried.

The President asked if there were any comments for the good of the Borough, Michelle Voydik inquired if there have been any updates received from PennDOT regarding the North Race Street Resurfacing project. President Bricker advised that at this time PennDOT has not given any definitive answers however 2023 is the earliest the project is expected to begin.

A motion was made by Travis Randler, seconded by Robert Rittle, to adjourn. Motion unanimously carried.

The meeting was adjourned at 7:54 p.m.

Respectfully Submitted By:

Rebecca Schnoke,
Richland Borough Secretary