

**Borough Council Regular Monthly Meeting**  
**Richland Borough, Lebanon County**  
**5 Pine Street**  
**Richland, PA 17087**

Agenda 1/11/2022

Richland Borough Council will meet in Regular Session on Tuesday, January 11, 2022, at 7:00 p.m. in the Conference Room at the Richland Borough Building located at 5 Pine Street, Richland, PA 17087.

*Open Meetings:* In accordance with Pennsylvania's Sunshine Act (Open Meetings Law), Richland Borough Council ensures the right of the public to have notice of and the right to attend all its meetings at which Borough business is discussed or acted upon.

*Public Participation:* Residents and taxpayers of Richland Borough will have the opportunity to comment on matters of concern, official action, or deliberation which are or may be before the Council. Those who wish to comment MUST sign in on the form provided with their name and address. The opportunity to comment is given at the beginning of the meeting, after the approval of minutes from the previous meeting. When addressing the Council, please state your name and address before making comments.

*Special Accommodations for Persons with Disabilities:* Any person with a disability requiring a special accommodation to attend a borough meeting should notify the Borough (717) 866-5601 as early as possible, but no later than 2 working days before the meeting. The Borough will make every effort to provide a reasonable accommodation.

1. Call to Order
2. Pledge of Allegiance
3. Swearing in of Council Member Travis Randler by Mayor
4. Roll Call

**5. A MOTION WAS MADE BY MARK BRUBAKER, SECONDED BY JAMES NIETHAMMER TO AMEND THE AGENDA TO ADD THE DISCUSSION OF A PROPOSED BUSINESS AT 11 E. MAIN ST. WITH SHAWN STOVER, AND THE REQUEST RECEIVED FROM THE ELCO YOUTH BASEBALL PROGRAM TO USE MOEHLMAN FIELD. MOTION UNANIMOUSLY CARRIED.**

6. Approval of Minutes → Previous meeting 12/14/2021 & Re-Organization Meeting 1/3/2022

7. Citizen and Visitor Comments → None received prior to the meeting.

➤ **SHAWN STOVER → PROPOSAL TO OPEN BARBER SHOP AT 11 E. MAIN ST., REQUESTING THE USE OF THE BOROUGH PARKING LOT FOR CUSTOMER PARKING.**

8. Reports of Committee Chairs:

- Water Report
- Highway Report
- Property Report
- Personnel Report
- Finance Report
- Safety Report

➤ Council may approve the Committee Reports as presented

9. Reports of Officials:

- Mayor's Report
- Road Supervisor Report
- Water Report
- Office Report
- Code Enforcement Report
- Solicitor's Report
- Police Report

- Millcreek-Richland Joint Authority Report

- Council may approve the Officials Reports as presented

10. Financial Reports

- Council may accept the December Financial Reports from QuickBooks as submitted by Secretary/Treasurer Rebecca Schnoke and have it placed on file for Audit.

11. Payment of Bills

- Council may approve the payment of bills submitted for review.
- Council may ratify the bills paid.

12. Communications Received

CONSENT AGENDA:

*The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.*

- NONE

OLD BUSINESS:

- NONE

NEW BUSINESS:

13. Council may approve the 2022 Refuse Exemption Requests submitted.

14. DISCUSSION OF THE ELCO YOUTH BASEBALL REQUEST TO USE MOEHLMAN FIELD.

15. EXECUTIVE SESSION:

For Legal Matters

16. Comments for the good of the Borough.

17. Adjournment