

**Borough Council Regular Monthly Meeting**  
**Richland Borough, Lebanon County**  
**5 Pine Street**  
**Richland, PA 17087**

REVISED Agenda 09/14/2021

Richland Borough Council will meet in Regular Session on Tuesday, September 14, 2021, at 7:00 p.m. in the Conference Room at the Richland Borough Building located at 5 Pine Street, Richland, PA 17087.

*Open Meetings:* In accordance with Pennsylvania's Sunshine Act (Open Meetings Law), Richland Borough Council ensures the right of the public to have notice of and the right to attend all its meetings at which Borough business is discussed or acted upon.

*Public Participation:* Residents and taxpayers of Richland Borough will have the opportunity to comment on matters of concern, official action, or deliberation which are or may be before the Council. Those who wish to comment MUST sign in on the form provided with their name and address. The opportunity to comment is given at the beginning of the meeting, after the approval of minutes from the previous meeting. When addressing the Council, please state your name and address before making comments.

*Special Accommodations for Persons with Disabilities:* Any person with a disability requiring a special accommodation to attend a borough meeting should notify the Borough (717) 866-5601 as early as possible, but no later than 2 working days before the meeting. The Borough will make every effort to provide a reasonable accommodation.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. **A MOTION WAS MADE BY LARRY HARTMAN, SECONDED BY MARK BRUBAKER TO AMEND THE AGENDA TO ADD THE MILLCREEK-RICHLAND JOINT AUTHORITY DISCUSSION REGARDING THE REFINANCING OF THE BOND. MOTION UNANIMOUSLY CARRIED.**
5. Approval of Minutes
  - Council may approve to dispense with the reading of and approve the minutes of previous meeting held on August 10, 2021.
6. Citizen and Visitor Comments → NO NOTIFICATION OF ANY ISSUES TO BE DISCUSSED.
7. Reports of Committee Chairs:
  - Water Report
  - Highway Report
  - Property Report
  - Personnel Report
  - Finance Report – will begin to construct the 2022 budget.
  - Safety Report
  - Council may approve the Committee Reports as presented
8. Reports of Officials:
  - Mayor's Report
  - Road Supervisor Report
  - Water Report
  - Office Report
  - Code Enforcement Report
  - Solicitor's Report
  - Police Report
  - Millcreek-Richland Joint Authority Report – Meeting Held 9/8/21 electronic copy of reports on file for review by request, MRJA installed a new board member Arthur Wealand to fill one of the two resigned positions, one position for Newmanstown still vacant. Next meeting will be held 10/4/2021.
  - Council may approve the Officials Reports as presented

9. Financial Reports

- Council may accept the August Financial Reports from QuickBooks as submitted by Secretary/Treasurer Rebecca Schnoke and have it placed on file for Audit.

10. Payment of Bills

- Council may approve the payment of bills submitted for review.
- Council may ratify the bills paid.

11. Communications Received

July Monthly Municipal Report from Eagle Disposal (3.83 Tons); 3 Zoning Permits received one from Lebanon Co. Planning, Laverne & Suzanne Zimmerman (2 greenhouses), and two received from Kraft Code Services, Matt Kleinfelter (deck), Jeffrey Balmer (Shed); First ARPA Installment of \$84,363.38 received; Lebanon Highlights from the September 2<sup>nd</sup> Lebanon County Commissioners Meeting; Greater Lebanon Refuse Authority Meeting Minutes from September 8, 2021.

CONSENT AGENDA:

*The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.*

- NONE

OLD BUSINESS:

12. Speed Limit Adjustment Update

13. Beverly Eisenhower → 213 E. Main Street Update regarding stormwater runoff.

14. N. Race Street Resurfacing Project Update

15. 3 Georgie Lane (Group Home) Update

16. 1 Chestnut Street Complaint Update

17. Comcast Cable Franchise Agreement → Does the Borough want to increase the franchise fee from 3% to 5% of gross revenues from the provision of residential cable services.

18. Richland Beautification Committee Letter → discuss the inclusion of the Hometown Proud letter they have drafted & submitted, pertaining to the Lebanon County Fireman's Association 100<sup>th</sup> Anniversary Convention & Parade to be held in Richland and hosted by the Neptune Fire Company, June 2022.

19. Update on Liberty Environmental, Inc. Request to install 3 monitoring wells to assess the groundwater quality in the vicinity of the former Ron's Texaco.

NEW BUSINESS:

**20. ADVERTISEMENT OF ORDINANCE #390 FOR THE MILLCREEK-RICHLAND JOINT AUTHORITY BOND REFINANCING.**

21. Council may approve resolution 2021-06 to adopt the fee schedule for the Residential Rental Unit Registration & Inspection Ordinance 389.

22. Council may accept the signed release and consent agreement from the Richland Community Pool Association and approve the repair of the sinkhole at the cost of the Borough to ensure the integrity of the Water Supply Line.
23. Council may approve the meeting minutes transcribed from digital recording of the advertised special meeting held June 15, 2021, for the purpose of opening the sealed bids for the 2021 Alley repairs.
24. Council may approve the purchase of a new a new chart recorder for the reservoir, the previous spare was used to replace the chart recorder that was struck by lightning in 2020.
25. Council may approve Trick OR Treat to be held Thursday, October 28, 2021, between the hours of 6:00PM – 8:00PM.
26. Council may approve the Purchase of one or two additional 2-inch Gas Powered Utility Pumps, approximately \$1,200.00 each to be paid using remaining insurance proceeds from the previous claim for hail damage.
27. Any other business that may come before council.

28. EXECUTIVE SESSION:  
For Legal Matters

29. Comments for the good of the Borough.
30. Adjournment