

A regular meeting of the Richland Borough Council was held on Tuesday, June 8, 2021, at 7:00 p.m. in the meeting room at the Richland Borough Building. The President being in the chair and the Secretary being present.

Present were: President Kelly Bricker, President Pro Tem Larry Hartman, Councilmembers Travis Randler, Robert Rittle, Mark Brubaker, Solicitor Andrew George, Supervisor Dwight Belleman, and Secretary/Treasurer Rebecca Schnoke. Absent was Vice-President James Niethammer, Councilmember Matthew Johnson, and Mayor Ray Shanaman.

President Bricker called the Richland Borough Council Meeting to order at 7:00 p.m. and asked everyone to stand and recite the Pledge of Allegiance.

The President asked for a motion to approve the previous months minutes. A motion was made by Robert Rittle, seconded by Larry Hartman, to dispense with the reading of and approve the minutes of the previous meeting held on May 11, 2021. Motion unanimously carried.

President Bricker opened the floor for citizens' and visitors' comments. There were one (1) person present.

Bryan Fischer from Enders Insurance Agency - attending the meeting to introduce himself to all council members and present the Richland Borough Council with information regarding awareness of the public official's liability coverage that is provided through the Richland Borough Insurance Policy as well as educating the members on personal umbrella coverage as a public official.

The following Committee reports were presented to Council: Water Report, Highway Report, Property Report, Finance Report, Safety Report, and Personnel Report.

Water Committee – met with Engineer Dan Becker June 7, 2021. Dan Becker informed the committee that the plan is to bid out the Well #9 project for completion in 2022. Becker Engineering will now be looking at multiple models and the associated costs to present to the Borough for the future of the Richland Borough water system. An informational meeting with council members and Becker Engineering will tentatively be scheduled for the end of July to review the proposed water system models, President Bricker asked Solicitor George if all members can be present for this meeting so that all members are educated and fully understand the models presented as this will have a huge impact on the community and will be addressed in the near future, Solicitor George confirmed that all members can be present as it is for informational purposes only and there will be no decisions made or discussed.

Highway Committee – Will present additional backhoe quotes under new business.

Property Committee – Will present updates under new business.

Personnel Committee – Nothing to report.

Finance Committee – Nothing to report.

Safety Committee –Nothing to report.

A motion was made by Larry Hartman, seconded by Mark Brubaker, to accept the Committee Reports. Motion unanimously carried.

The following reports were presented to Council: Mayor Report, Road Supervisor Report, Office Report, Solicitor Report, Code Enforcement, and State Police Report.

Mayor Report – None submitted.

Road Supervisor’s Report – Sink Hole was reported to the stated and has been fixed in front of 105 E. Linden Street.

Water Report – There were a lot of bursts and possible leaks detected when reading meters, all active leaks have been contacted however most of these codes are the result of customers filling their pools.

Office Report – There were no questions on the report.

Solicitor’s Report – There were no questions on the report.

Code Enforcement Officer Report – There were no questions on the report.

Police Report – There were no questions on the report.

MRJA Report – Electronic copy of monthly reports on file and available for viewing upon request, next meeting will be held July 7, 2021.

A motion was made by Travis Randler, seconded by Mark Brubaker, to accept the Officials Reports. Motion unanimously carried.

The Financial Reports for May 2021 were submitted by Secretary/Treasurer Rebecca Schnoke. A motion was made by Mark Brubaker, seconded by Travis Randler, to approve the Financial Report and have it on file for Audit. Motion unanimously carried.

The invoices were presented. A motion was made by Larry Hartman, seconded by Travis Randler, to pay all the invoices submitted for payment; Motion unanimously carried.

A motion was made by Mark Brubaker, seconded by Robert Rittle, to ratify the bills paid; Motion unanimously carried.

The following communications were received:

April Monthly Municipal Report from Eagle Disposal (4.75 Tons); 4 Zoning Permits received, Shirk Realty, Shirk Realty, Melvin & Rebecca Stoltzfus, Robert Wasko & Donna Wasko & Rheta Killian; GLRA 2021 Mail-In Ink Recycling Service Flyer; First Quarter 2021 Comcast Cable Franchise Payment received \$3,767.46; PA Rural Water request to forward Opposition of Bill 597 to State Senator.

Old Business:

Final fluid analysis of the Large Dump Truck was received and everything looked good. Oil Pan and for Small Dump Truck and Wiring Harness for Large Dump Truck have been ordered, once

everything arrives it will be replaced. The value on the trucks for trade in purposes is not there, it is recommended that the trucks be kept and run until they are done before considering a new truck.

Dwight obtained additional backhoe prices from CAT and CASE to compare to the quote obtained from John Deere. CASE has a few new backhoe's coming in, if we do not order one of these, we would be a year out. Taking into consideration the year, condition, and repair costs of the backhoe in 2020 this piece of equipment is at the top of the replacement list to get all equipment on a rotating replacement schedule. Since the equipment fund as the funds to support the purchase of this piece and due to the great trade in value and price of the CASE 590SN Loader Backhoe four-wheel drive T4 the public works recommendation is that we purchase this piece of equipment. A motion was made by Larry Hartman, seconded by Mark Brubaker to purchase the CASE 590SN Loader Backhoe four-wheel drive T4 in the amount of \$67,433.00; Motion unanimously carried.

New Business:

A motion was made by Larry Hartman, seconded by Mark Brubaker to approve the separation from Lebanon County Planning and utilize Kraft Code Services for permitting and zoning enforcement; Motion unanimously carried.

A motion was made by Mark Brubaker, seconded by Travis Randler to approve the advertisement of Ordinance #389 for the implementation of a rental registration and inspection program; Motion unanimously carried.

A motion was made by Mark Brubaker, seconded by Robert Rittle to adopt the revised employee handbook; Motion unanimously carried.

President Bricker announced the Council will recess the Regular Session and enter Executive Session at 7:52 p.m. to discuss legal and personnel matters.

The Council returned from Executive Session at 8:15 p.m. reconvening the Regular Session.

The President asked if there were any comments for the good of the Borough, nothing stated.

A motion was made by Travis Randler, seconded by Larry Hartman, to adjourn. Motion unanimously carried.

The meeting was adjourned at 8:16 p.m.

Respectfully Submitted By:

Rebecca Schnoke,  
Richland Borough Secretary