

A regular meeting of the Richland Borough Council was held on Tuesday, July 13, 2021, at 7:00 p.m. in the meeting room at the Richland Borough Building. The President being in the chair and the Secretary being present.

Present were: President Kelly Bricker, Vice President James Niethammer, President Pro Tem Larry Hartman, Councilmembers Matthew Johnson, Robert Rittle, Solicitor Andrew George, Road Supervisor Dwight Belleman, Assistant Road/Water Supervisor John Johnson and Secretary/Treasurer Rebecca Schnoke. Absent was Councilmembers Mark Brubaker, Travis Randler, and Mayor Ray Shanaman.

President Bricker called the Richland Borough Council Meeting to order at 7:00 p.m. and asked everyone to stand and recite the Pledge of Allegiance.

The President asked for a motion to approve the previous months minutes. A motion was made by Larry Hartman, seconded by Robert Rittle, to dispense with the reading of and approve the minutes of the previous meeting held on June 8, 2021. Motion unanimously carried.

President Bricker opened the floor for citizens' and visitors' comments. There were three (3) persons present.

Andrew Voydik – 29 N. Race Street - Nothing to report.

Michelle Voydik – 29 N. Race Street - Nothing to report.

Gary Althouse – 26 N. Race Street – 10/7/2021 the historical society will be celebrating the 50th Dr. E. O. Moehlmann Anniversary. The Moehlmann family will be invited, and the community is welcome to come and learn about the incredible things Dr. E. O. Moehlmann did for the community. Gary would like permission to allow Jason Zimmerman to pressure wash the Moehlmann monument free of charge to clean it up before the event and would then like to mount a brass plaque afterwards stating what was done for the 50th Anniversary. The President asked for a motion to approve Jason Zimmerman to pressure wash the Dr. Moehlmann monument. A motion was made by James Niethammer, seconded by Larry Hartman to approve Jason Zimmerman to pressure wash the Dr. Moehlmann monument, Motion unanimously carried.

The following Committee reports were presented to Council: Water Report, Highway Report, Property Report, Finance Report, Safety Report, and Personnel Report.

Water Committee – Meters being read almost every Monday, any meter identified issues are being contacted and customers are fixing the leaks. This week is the first week that no possible leaks were detected. President Bricker stated that Dan Becker has information on Well No. 9, once a meeting date is set President Bricker will communicate the details to the rest of Council. Supervisor Belleman stated he spoke to Phil Kreiser regarding the tree removal at the reservoir, Mr. Kreiser should be able to come in next week, but since the ground is so soft he will take care of the highest priority trees and will come back to remove the rest at a later date.

Highway Committee – Martin Paving will contact the Borough when they schedule a day for our Alley Repairs, but it will be done by the end of fall this year. The states report identifying the sections of curb and sidewalks on North Race Street that will be replaced by the state as part of the resurfacing project was received late today. This report will be reviewed and discussed to determine the Borough’s course of action.

Property Committee – Nothing to report.

Personnel Committee – Going to look at August 13, 2021, for the quarterly personnel meeting.

Finance Committee – Nothing to report. Councilmember Matthew Johnson inquired as to when Richland Borough should start looking into financing or grant options for the Well No. 9 project. President Bricker stated that Engineer Dan Becker will be assisting us with this process, additionally President Bricker is going to look to see if there are any grants or funding available to assist with the cost of the North Race Street Project.

Safety Committee –Nothing to report.

A motion was made by James Niethammer, seconded by Matthew Johnson, to accept the Committee Reports. Motion unanimously carried.

The following reports were presented to Council: Mayor Report, Road Supervisor Report, Office Report, Solicitor Report, Code Enforcement, and State Police Report.

Mayor Report – None submitted.

Road Supervisor’s Report – There were no questions on the report.

Water Report – There were no questions on the report.

Office Report –There were no questions on the report.

Solicitor’s Report – There were no questions on the report.

Code Enforcement Officer Report – There were no questions on the report.

Police Report – There were no questions on the report.

MRJA Report – Electronic copy of monthly reports on file and available for viewing upon request, next meeting will be held August 2, 2021.

A motion was made by Robert Rittle, seconded by Larry Hartman, to accept the Officials Reports. Motion unanimously carried.

The Financial Reports for June 2021 were submitted by Secretary/Treasurer Rebecca Schnoke. A motion was made by James Niethammer, seconded by Matthew Johnson, to approve the Financial Report and have it on file for Audit. Motion unanimously carried.

The invoices were presented. A motion was made by Robert Rittle, seconded by Matthew Johnson, to pay all the invoices submitted for payment; Motion unanimously carried.

A motion was made by James Niethammer, seconded by Matthew Johnson, to ratify the bills paid; Motion unanimously carried.

The following communications were received:

May Monthly Municipal Report from Eagle Disposal (5.76 Tons); 2 Zoning Permits received, Damian Williams, James Ojo; State Police Fines & Penalties Payment received \$286.28; Copy of the Lebanon Daily News proof of publication of the sealed bids for Richland Borough's 2021 Alley Repairs; Notice of the 2021 County Aid form approval.

Old Business: None

New Business:

A motion was made by James Niethammer, seconded by Robert Rittle to adopt Ordinance #389 for the Rental Registration and Inspection Program; Motion unanimously carried.

A motion was made by Robert Rittle, seconded by James Niethammer to approve Resolution 2021-04, to separate from the Lebanon County Planning Department and appoint Kraft Code Services as zoning officer, building code official and property maintenance code enforcement; Motion unanimously carried.

President Bricker stated that Richland Borough Council decided that all new and future employees will have a 401K rather than the current pension plan through the state that John Johnson and Dwight Belleman have. We received one proposal in response to the advertisement for professional services. Conrad Seigel submitted a proposal for professional services for the investment and administration services of the Richland Borough Pension System. President Bricker stated she is not familiar with the pension bid process and looked to Solicitor George for Guidance. Solicitor George stated that it is good that at least one proposal was received and suggested that council approve this company to administer the pension plan. Solicitor George stated that most of the proposal is standard legal verbiage that is required but recommended that the council members review the document, especially pages 21 & 22 pertaining to fees. Solicitor George stated that Conrad Seigel provides these services for many municipalities and is very good to work with in his experience. President Bricker asked for a motion to accept the proposal for professional services for the investment and administrative services for the Borough of Richland Pension System from Conrad Seigel upon legal review. A motion was made by Matthew Johnson, seconded by James Niethammer; Motion unanimously carried.

President Bricker stated that a couple weeks ago Myerstown Borough contacted Richland Borough to discuss some potential police coverage. Myerstown Borough was looking into the possibility of utilizing Lancaster Regional Police Department for Police coverage, however the expense was not affordable. Myerstown is now in contact with the South Heidelberg Township Police Department and wanted to include us in their discussions. President Bricker and Councilmember Mark Brubaker attended a meeting with the South Heidelberg Police Chief and the Myerstown Borough Manager, where they discussed the logistics of how this arrangement would work if Richland Borough would be interested. The South Heidelberg Police Department gave a proposal for their services which was

not affordable for either Myerstown or Richland. President Bricker stated through discussion they proposed to South Heidelberg if we provide you with the dollar amount that we can afford to spend, what services/coverage would be provided to the Borough of Richland, a response to this idea has not been received at this time. President Bricker stated that at this time the idea of police coverage is just a discussion and currently just fact finding to uncover potential future possibilities.

Regarding Well No. 9, Dan Becker is assembling 3 proposed models and their associated costs to put Well No. 9 on the System. Once this information is received and a meeting date is determined, President Bricker will communicate it to the remainder of Council, so that these options can be discussed in detail with the engineer to determine the best course of action for the Borough for current and future needs. Dan Becker is very versed with the grant process and will help us look for funding that could assist us with this project.

President Bricker announced the Council will recess the Regular Session and enter Executive Session at 7:34 p.m. to discuss potential legal matters.

The Council returned from Executive Session at 7:57 p.m. reconvening the Regular Session.

The President asked if there were any comments for the good of the Borough, nothing stated.

A motion was made by James Niethammer, seconded by Larry Hartman, to adjourn. Motion unanimously carried.

The meeting was adjourned at 7:58 p.m.

Respectfully Submitted By:

Rebecca Schnoke,
Richland Borough Secretary