

A regular meeting of the Richland Borough Council was held on Tuesday, January 12, 2021 at 7:00 p.m. in the meeting room at the Richland Borough Building. The President being in the chair and the Secretary being present.

Present were: President Kelly Bricker, Vice President James Niethammer, President Pro Tem Larry Hartman, Councilmembers Matthew Johnson, Travis Randler, Robert Rittle, Mark Brubaker, Mayor Ray Shanaman, Solicitor Andrew George, Road Supervisor Dwight Belleman, Water Supervisor John Johnson, and Secretary/Treasurer Rebecca Schnoke. Mayor Ray Shanaman and councilmember Mark Brubaker.

President Bricker called the Richland Borough Council Meeting to order at 7:00 p.m. and asked everyone to stand and recite the Pledge of Allegiance.

The President asked for a motion to approve the previous months minutes. A motion was made by Matthew Johnson, seconded by James Niethammer, to dispense with the reading of and approve the minutes of the previous meeting held on December 1, 2020. Motion unanimously carried.

President Bricker opened the floor for citizens' and visitors' comments. There were five (3) persons present.

Michelle Voydik – 29 N. Race Street – Nothing to report.

Andrew Voydik – 29 N. Race Street - Nothing to report.

Jay D. Wenger – 109 E. Main Street –Nothing to report.

The following Committee reports were presented to Council: Water Report, Highway Report, Property Report, Finance Report, Safety Report, and Personnel Report.

Water Committee – received a copy of the water quality result from the pump test performed, pump test indicates good water quality. A meeting will be held with Becker Engineering to regroup based on the information transferred from SteckBeck Engineering.

Highway Committee – Snowstorm went well and the personnel that plowed maintained the roads well and did a great job.

Property Committee – Richland Borough won the bid for the leaf truck from North Lebanon Township, the new leaf truck is outside for viewing. Dwight and John will attempt to fit the leaf truck in the salt shed building for winter.

Personnel Committee – Nothing to report.

Finance Committee – Nothing to report.

Safety Committee – need to setup a date for a meeting to cover some ongoing concerns.

A motion was made by Larry Hartman, seconded by Mark Brubaker, to accept the Committee Reports. Motion unanimously carried.

The following reports were presented to Council: Mayor Report, Road Supervisor Report, Office Report, Solicitor Report, Code Enforcement, and State Police Report.

Mayor Report – None submitted.

Road Supervisor’s Report – There were no questions on the report.

Water Report – There were no questions on the report.

Office Report – There were no questions on the report.

Solicitor’s Report – There were no questions on the report.

Code Enforcement Officer Report – There were no questions on the report.

Police Report – There were no questions on the report.

MRJA Report – Report available for viewing upon request, the MRJA meeting will be held January 4, 2021.

A motion was made by James Niethammer, seconded by Robert Rittle, to accept the Officials Reports. Motion unanimously carried.

The Financial Report for November and December 2020 were submitted by Gift Associates. A motion was made by Mark Brubaker, seconded by Travis Randler, to approve the Financial Report and have it on file for Audit. Motion unanimously carried.

The invoices were presented. A motion was made by Larry Hartman, seconded by Mark Brubaker, to pay all the invoices submitted for payment to Gift Associates; Motion unanimously carried.

The following communications were received:

The Richland Borough Sign for in front of the Borough Building should be completed by the end of this week; Boiler Inspection Scheduled for 2/17/2021; 2020 Unpaid Municipal Real Estate Taxes \$3,437.40; November Monthly Municipal Report from Eagle Disposal – 5.18 tons of recycling; Verizon 1 year term agreement renewal; 2021 F-350 4x4 Super Cab purchase for \$16,160.00; Becker Engineering 2021 proposed hourly rates; USDA Rural Development PA Municipal Funding opportunities; Lebanon County Coalition to End Homelessness; November Zoning Permits received – two for Manuel & Nancy Vega, Musser Property Management, James & Tiffany Gogets, Alberto Torres; Quotes received for Gutter installation at the reservoir, Tree Removal at the reservoir, chlorine alarm & installation

Old Business – No Old Business

New Business:

After meeting with Becker Engineering a proposal for the cost of a road study has been received for review, President Bricker stated she would like council to take time to review the proposal to make an informed decision at the next meeting.

Gutter installation on the #6 Pump House has been scheduled with Gutter Guys in the amount of \$420.00.

Two trees were removed at the reservoir due to the trees cracking and endangering the pump house. The removal cost was \$550.00.

Multiple trees are in poor shape and or dead due to damage caused by lantern flies. Trees with poor quality that endanger the reservoir and pump buildings if they were to fall were marked for removal. Quotes were received by Tree Service Pros \$7,400.00 and Phillip Kreiser Tree Trimming Service \$4,500.00. A motion was made by Matthew Johnson, seconded by Travis Randler to approve John and Dwight to contact Phillip Kreiser Tree Trimming Service to remove the marked trees at a cost of \$4,500.00 at the earliest date available; A motion was made by Robert Rittle, seconded by James Niethammer; Motion unanimously carried.

Quote received for a Chlorine Sniffer, this is to be tabled and reviewed by council for the next meeting. This device is a piece of safety equipment to detect and notify of a chlorine leak before entering the building.

A motion was made by Mark Brubaker, seconded by Travis Randler to approve the applications received for exemption from the 2021 contracted refuse service, except for the Millcreek-Richland Joint Authority locations at 40 Georgie Lane and Millcreek-Richland Joint Authority Pump Station 2 unless proof of refuse service at those locations is provided; Motion unanimously carried.

A motion was made by Travis Randler, seconded by Mark Brubaker to approve a donation in the amount of \$1,000.00 to the Lebanon County Agricultural Preservation Board; Motion unanimously carried.

A motion was made by Larry Hartman, seconded by Matthew Johnson to approve ELCO Youth Baseball to use the Moehlman field for their 2021 Spring and Fall seasons; Motion unanimously carried. It was discussed that the portable toilet provided by the Richland Borough should remain on site all year, the secretary Rebecca Schnoke should contact the company to request the toilet be delivered in March and to remain year-round.

A motion was made by Larry Hartman, seconded by James Niethammer to approve resolution 2021-01 to appoint Dale Althouse to the Zoning Hearing Board for a term of 3 years; Motion unanimously carried.

A motion was made by James Niethammer, seconded by Larry Hartman to approve the advertisement of noise Ordinance #388; Motion unanimously carried.

Dwight and John presented the cost to purchase a signpost driver. After discussion council determined that for the amount of use required for this piece of equipment it would be more cost effective to plan the installation of signpost's and rent the post driver as needed.

Dwight and John noted the rust on the box included in the purchase of the leaf truck and proposed sand blasting and powder coating the box to preserve the box for future use. The estimated cost is around \$4,000.00. Regarding the leaf truck it was proposed the impeller and liner of the leaf picking unit be replaced. These matters will be further researched and discussed at workshop.

President Bricker announced the Council will recess the Regular Session and enter Executive Session at 7:44 p.m. to discuss legal matters.

The Council returned from Executive Session at 8:14 p.m. reconvening the Regular Session.

President Bricker noted that with Quick Books we can utilize T-Sheets which is an app for tracking and coding time worked. A motion was made by Larry Hartman, seconded by James Niethammer to approve the acquisition, and use of T-Sheets for employee time tracking and payroll, at a cost of \$8.00 per employee per month; Motion unanimously carried.

The President asked if there were any comments for the good of the Borough, nothing stated.

A motion was made by James Niethammer, seconded by Larry Hartman, to adjourn. Motion unanimously carried.

The meeting was adjourned at 8:16 p.m.

Respectfully Submitted By:

Rebecca Schnoke,
Richland Borough Secretary