

Richland Borough Council Meeting Minutes

March 5, 2019

(Recording A11 & A12)

Present: Jim Niethammer, Kelly Bricker, Matt Johnson, Larry Hartman, Mark Brubaker, Travis Randler, Mayor Ray Shanaman, Attorney Tom Harlan

Absent: Dennis Seldomridge

Vice President Jim Niethammer called the **Richland Borough Council Meeting** to order, followed by the Pledge of Allegiance to the Flag.

VP Niethammer asked for a motion to approve the **February 2019** minutes. Larry Hartman made a motion to approve the February 2019 minutes, submitted by Borough Secretary Perri Shanaman; Matt Johnson seconded the motion; motion was carried with all members present voting yes.

Citizen's Comments:

George Savich stated he wished to submit a letter and layout plan for his laundromat. Mr. Niethammer explained the laundromat is on the agenda for New Business and will be discussed then.

Communications:

The borough received a notice from the **PA State Police**, regarding the **MoMo Challenge**, urging residents to monitor their children's internet usage to keep them safe.

Penn DOT sent the **2019 Liquid Fuels Check**, in the amount of **\$49,242.09**, which was received and deposited.

Mark Mitstifer, Captain of the Richland Fire Police, sent a thank you note, to the borough, for their annual donation.

Invoices:

VP Niethammer stated he had reviewed the invoices, submitted for payment by Borough Secretary Perri Shanaman, and found them to be in order. Kelly Bricker made a motion to pay all the invoices submitted for payment; Larry Hartman seconded the motion; motion was carried with all members voting yes.

Financial Report:

The president asked for a motion to approve the **February Financial Report**, submitted by Gift Associates. Travis Randler made a motion to approve the February Financial Report; Mark Brubaker seconded the motion; motion was carried by all members present voting yes.

Committee Reports:

Water Committee – Dwight Belleman stated he feels the Water Committee should meet monthly. Chairman Niethammer asked Dwight to speak to Steckbeck Engineering regarding the meetings. Jim Niethammer further stated he is available every other Friday for a meeting.

Highway Committee – Chairman Larry Hartman stated the borough needs to approve **Resolution #292 for the Price Adjustment for bituminous material to be part of any bid proposal**. Larry made the motion to approve Resolution #292; Travis Randler seconded the motion; motion was carried with all council members present voting yes. Larry Hartman further thanked Dwight and John for the job well done, with all the snow plowing; and the quick response to the sink hole on Race Street.

Chairman Hartman made a motion to **advertise the bid to tar and chip several areas in Richland**; Kelly Bricker seconded the motion; motion was carried with all members present voting yes.

Road Supervisor Dwight Belleman stated he had problems getting salt. The state is out; therefore, even though the borough has a contract through Co-Stars, the borough had to purchase salt out of Delaware. Dwight further stated he also had to switch companies for the anti-skid. Solicitor Tom Harlan reviewed the State Contract, to determine if the borough could get reimbursed for the extra funds it had to spend, due to the State running out of salt.

Property Committee – Kelly Bricker questioned the borough secretary, Perri Shanaman, if the borough had received any plan, from **Mancino's, for the roof repair**. Perri answered the borough had not received anything. Kelly stated she will follow up with the Code Enforcement Officer on the matter.

Finance Committee – nothing to report

Safety Committee – nothing to report

Reports:

Road Supervisor's Report – Travis Randler made a motion to accept the **February Road Supervisor's Report**, submitted by Road Supervisor Dwight Belleman; Mark Brubaker seconded the motion; motion was carried with all members present voting yes.

Office Report – Mark Brubaker made a motion to approve the **February Office Report**, submitted by Borough Secretary, Perri Shanaman; Kelly Bricker seconded the motion; motion was carried with all council members present voting yes.

Code Enforcement Report – none submitted

Police Report – none submitted

MRJA Report – The **February MRJA Report** was made available for review.

OLD BUSINESS:

Road Supervisor, Dwight Belleman, stated the Street Sweeping remains scheduled, as is, for April 1 and April 2, because to reschedule would put us into this summer.

NEW BUSINESS:

VP Niethammer asked for a motion to approve **Elvin Nolt's** enrollment of **2 recently purchased tracts of land**, into the **Millcreek Township ASA**. Kelly Bricker made a motion to approve Mr Nolt's enrollment in the Millcreek Township ASA; Matt Johnson seconded the motion; motion was carried with all members present voting yes.

Per VP Niethammer, last year's **Playground Director and Assistant** are not coming back this year. He asked borough council if they wish to continue to have playground this summer and, if so, he needs a motion to advertise for the two positions. After discussion, Kelly Bricker made a motion to continue having playground this summer, Monday, Wednesday and Friday, with the option to increase it to Monday thru Friday; and also to advertise for both positions. Background checks would be needed for both positions. The Director should be 18 years of age or older and the Asst Director should be a high school student or older. Larry Hartman seconded the motion; motion was carried with all members present voting yes.

Lebanon County Planning and Zoning needs the council to approve one parking spot, for George Savich's laundromat, at the public parking lot across the street from his establishment. It will not be a dedicated spot, for him only. The borough council is to give permission for a laundromat customer to park in the public parking lot, if need be. After discussion, Kelly Bricker made a motion to allow George Savich to use one parking space, in the public parking lot, for his laundromat customers; Larry Hartman seconded the motion; motion was carried with all members present voting yes. George Savich further stated he does not need any more EDU's,

with the present 4 washers and 4 dryers; however, if he decides to put in more washers he will notify the borough council.

The Richland Borough Council went into **Executive Session at 7:30 PM**, to discuss **Employee Concerns**.

No minutes were taken during this time.

The Richland Borough Council **reconvened at 8:20 PM**. VP Niethammer stated the purpose of the session was to address Employee Concerns, regarding the Fire Company. Per Mr. Niethammer, Kelly Bricker will be going down to meet with the Fire Company Monday.

VP Niethammer asked if there were any comments for the good of the borough.

Since there were no comments, Mr. Niethammer asked for a motion to adjourn. Kelly Bricker made a motion to adjourn; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

Respectfully submitted by:

Perri Shanaman

Borough Secretary