

# **Richland Borough Council Meeting Minutes**

**July 2, 2019**

**(Recording A17)**

**Present:** Dennis Seldomridge, Jim Niethammer, Kelly Bricker, Matt Johnson, Larry Hartman, Travis Randler, Mayor Ray Shanaman, Attorney Tom Harlan

**Absent:** Mark Brubaker

President Seldomridge called the **Richland Borough Council Meeting** to order, followed by the Pledge of Allegiance to the Flag.

The president asked for a motion to approve the **June 2019** minutes. Matt Johnson made a motion to approve the June 2019 minutes, submitted by Borough Secretary Perri Shanaman; Jim Niethammer seconded the motion; motion was carried with all members present voting yes.

## **Citizen's Comments:**

Michelle Voydik asked if the refuse contract, with Eagle, includes yard waste. She was told it does. She then stated Eagle did not pick up the container of yard waste at her mother's home at 301 Church St. Borough Secretary, Perri Shanaman stated she would notify Eagle the following morning to pick it up.

## **Communications:**

President Seldomridge stated the borough had received a **5 year Winter Maintenance Contract**, from **PA DOT**, for the snow plowing of some of their roads within, and surrounding, the borough. He asked borough council to approve **Resolution #295** for the 5 year contract with PA DOT for winter maintenance. Kelly Bricker made the motion to approve Resolution #295; Jim Niethammer seconded the motion; motion was carried with all members present voting yes.

The contract with the borough auditors, Garcia, Garman and Shea, has expired. President Seldomridge stated the borough secretary, Perri Shanaman, had requested quotes from several auditing firms, for a new contract. **Garcia, Garman and Shea**, who had done the previous 6 years' audits, sent in a no quote; **Stanilla, Siegel and Maser, LLC** sent in a quote for a 1 year or 3 year contract. **One year** would be **\$7,600** vs a **three year contract** of **\$6,900 for 2019, \$7,200 for 2020 and \$7,400 for 2021**. Perri Shanaman explained to the council there are only a few

auditing firms who meet the criteria, for a municipal audit, per the borough code, which is why the council only received one quote. After discussion, Jim Niethammer made a motion to award **Stanilla, Siegel and Maser, LLC** the three year contract for the **Municipal Audits of 2019, 2020 and 2021**; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

One Building Permit was issued, by Lebanon Planning and Zoning, for the month of May, to: **Charles Weigley** of 104 Poplar St, **for the repair of his porch.**

The borough received an **Alternate Service Order and a Petition**, from the **Richland Swimming Pool Board's** attorney, Rich Raiders. Both have been posted on the borough office door, per their request.

The **Greater Lebanon Refuse Authority** sent the borough an invitation to their **Annual Hot Dogs, Hamburgers and Tractor Rides on the Landfill**, to be held **Tuesday, September 10, 2019, at 6 PM**, at the GLRA Maintenance Building. RSVP by Wednesday, September 4, 2019.

The **PA State Police** sent a notification to the borough they will only be providing response statistics semiannually, rather than monthly, as in the past.

Eagle Disposal reported they collected **4.86 Tons of Recycling** for the month of **May 2019**.

### **Invoices:**

The president stated Jim Niethammer had reviewed the invoices, submitted for payment by Borough Secretary Perri Shanaman, and found them to be in order. Travis Randler made a motion to pay all the invoices submitted for payment; Matt Johnson seconded the motion; motion was carried with all members present voting yes.

### **Financial Report:**

President Seldomridge asked for a motion to approve the **May Financial Report**, submitted by Gift Associates. Jim Niethammer made a motion to approve the May Financial Report; Kelly Bricker seconded the motion; motion was carried by all members present voting yes.

### **Committee Reports:**

**Water Committee** – Chairman Jim Niethammer and John Johnson discussed the importance of having a water committee meeting in the very near future. With summer vacations and other commitments it's hard to schedule a date with Jeff Steckbeck, but it was decided Jeff would be contacted for his availability, and a date would be scheduled, and those who could make the meeting would attend.

**Highway Committee** – Dennis Seldomridge stated Martin's had done a good job with the tar and chipping followed by the sweeping of the excess stones.

**Property Committee** – Kelly Bricker discussed the quote from **Green Acres** for the Crabgrass and Grub Control, Reseeding and Aerating. She felt a quote, from another company, was needed for comparison purposes. After discussion, it was decided to move forward with the applications of Grub Control and Fertilizer for Summer and also the Fall Application. John Johnson will obtain another quote. Kelly mentioned they may be able to do the aeration and over seeding in late fall, after baseball season, if we have a mild fall. Jim Niethammer made a motion to move forward and have the **Summer Application of \$500** and the **Fall Application of \$350**; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

**Finance Committee** – Nothing to report

**Safety Committee** – Nothing to report

### **Reports:**

**Road Supervisor’s Report** – Kelly Bricker made a motion to accept the **June Road Supervisor’s Report**, submitted by Road Supervisor Dwight Belleman; Travis Randler seconded the motion; motion was carried with all members present voting yes.

**Office Report** – Matt Johnson made a motion to approve the **June Office Report**, submitted by Borough Secretary, Perri Shanaman; Jim Niethammer seconded the motion; motion was carried with all council members present voting yes.

**Code Enforcement Report** – Jim Niethammer made a motion to approve the Code Enforcement Report, submitted by Code Enforcement Officer Robert Rittle; Travis Randler seconded the motion; motion was carried with all members present voting yes.

**Police Report** – No State Police Report was available

**MRJA Report** – No report was submitted

### **OLD BUSINESS:**

President Seldomridge stated the playground equipment catalogs were on the table. Perri and John looked through them and marked the pages of what equipment they felt would be acceptable. He asked the council to take a look at them, after the meeting, to see what they found to get an idea what we’re looking for. If everyone could take a look at it, they can move forward with the project.

The president stated the council had discussed a buzzer for the front door a few months ago but never moved forward with it. Kelly Bricker stated she contacted several companies. She stated the buzzer would not be a problem, but hooking it to the State Police would be a problem. President Seldomridge stated the State Police would be out of the equation for now. After discussion, Kelly stated she had the information on her computer and she would get the

information to council. There was further discussion if the door is allowed to be locked because it is a government office. Solicitor Tom Harlan stated he wouldn't know why not. It was also mentioned that Myerstown Borough has their doors locked.

President Seldomridge asked the borough solicitor if he had sent out the letter, to the neighbor, who hasn't paid his trash for 3 years. Solicitor Harlan stated he had sent the letter, but he had gotten back to his office after hours, that day, and his assistant had a note for him to see her regarding the letter. After discussion, Kelly Bricker made a motion, pending outcome of what the solicitor finds out, to move forward and have the sheriff serve the homeowner with papers for his delinquent trash bills. The solicitor stated no motion was needed because the council had given him permission a month or so ago to move forward.

### **NEW BUSINESS:**

There was no new business.

President Seldomridge asked if there were any more comments for the Good of the Borough.

Since there were none, the president asked for a motion to adjourn. Jim Niethammer made a motion to adjourn; Kelly Bricker seconded the motion; motion was carried with all members voting yes.

Respectfully submitted by:

Perri Shanaman

Borough Secretary