

Richland Borough Council Meeting Minutes

July 1, 2014

Present: Dennis Seldomridge, Jim Niethammer, Dan Auman, Larry Hartman, Travis Randler, Mayor Ray Shanaman and Solicitor Tom Harlan

Absent: John Mueller and Matthew Johnson

President Dennis Seldomridge called the meeting to order, followed by the Pledge of Allegiance to the Flag.

Dennis asked for a motion to approve last month's meeting minutes. Larry Hartman made a motion to approve the minutes; Travis Randler seconded the motion; motion was carried by all members voting yes.

Citizen's Comments

Bevan Allen, President of the Richland Rec Board, submitted a list of the Change of Officers for the Rec Board. She also asked for the following:

- The Borough Council to purchase a Bike Rack for the Playground
- Fire Police Support for their Aug 7 Bike A Thon Fund Raiser
- The Borough to pay for CPR Training for their Playground Director, Erin Brown

Jim Niethammer made a motion to give Fire Police Support for the August 7 Rec Board sponsored Bike A Thon; Dan Auman seconded the motion. Motion was carried with all members voting yes.

Travis Randler made a motion that the Borough pay for CPR Training for Playground Director, Erin Brown; Jim Niethammer seconded the motion; motion was carried with all members voting yes.

Dan Auman informed the Rec Board that he is willing to help paint the inside of the building, once playground is over for the summer and the Rec Board members get together to paint it. They just need to let him know when they need him.

Travis, from the Richland Church of the Brethren, asked if the church could use Moehlman Park on August 24 for a church event.

President Dennis Seldomridge informed the council Charles Haddad had asked to be put on the Agenda for this evening because of a building he plans on selling on Poplar Street. He would like a letter of commitment for 6,000 gallons of water usage a day. Solicitor Tom Harlan said the Borough cannot make such a commitment. Only our engineer could make that call. Mr. Haddad did not attend the meeting; therefore, there was no further discussion.

Communications

In December the Borough Council failed to approve the Greater Lebanon Refuse Authority change of rate for a representative to attend a meeting. Solicitor Harlan advised the council to table this item; he is going to research why the council would be expected to pay for the representative to attend the meeting when the GLRA has plenty of their own money to pay the representative, if need be.

Old Business

The County Commissioners emailed all the county municipalities several months ago asking for a commitment for their share of Central Booking. However, due to the fact that the county had an old email for the Richland Borough, Richland never received the notice. The Richland Borough appeared in the paper as one of the municipalities they had not heard from. Perri called the County Commissioner's office and spoke to Jamie Wolgemuth. He forwarded all the information for the Central Booking participation. The amount billed to the municipalities each year would be based on the number of arrests for the previous year. Presently the Richland Borough's bill would be \$182.73. Solicitor Harlan advised the council to table this item until he does further research.

We received an email from Josh Webber, of Steckbeck Engineering, for a construction estimate for the handicap ramp at the entrance to the Borough Office. His estimate would be \$1600, without the engineering fees. This is to remove the present sidewalk and install a ramp to make the office ADA Accessible. Jim Niethammer made a motion to move forward with the installation of the handicap ramp; Dan Auman seconded the motion; motion was carried with all members voting yes. No formal bid is needed, per Solicitor Tom Harlan. John Johnson will get two estimates and get the job done.

Water Committee – The Weaver Development is now on hold – they are looking for a buyer. Dan Auman reported he got a tour of our water system from John Johnson.

Highway Committee – nothing to report

Property Committee –John Johnson reported the new Kenworth truck has been delivered to Lancaster. We are waiting on the box for it, at present.

Safety Committee – nothing to report

Highway Supervisor's Report – John Johnson reported the playground mulch would be delivered the following day. Larry Hartman made a motion to approve the written report that was submitted; Travis Randler seconded the motion; the motion was carried with all members voting yes.

Office Report – Jim Niethammer made a motion to approve the Office Report, submitted by Perri Shanaman; Dan Auman seconded the motion; motion was carried with all members voting yes.

Code Enforcement Report – Travis Randler made a motion to approve the Code Enforcement Report, submitted by Jeff Arnold; Larry Hartman seconded the motion; motion was carried by all members voting yes.

Water Report – submitted by Maybelle Morgan. The council discussed the list of thirteen residents who have yet to install the Dual Check Valve. Travis Randler made a motion the council send out a letter, immediately, to all residents who are in non-compliance and give them 60 days to have the valve installed and inspected; if the valve is not installed by September 30, 2014, we will begin the process of water shut-off. Larry Hartman seconded the motion. Motion was carried with all members voting yes.

New Business:

Three organizations requested use of the Moehlman Field

Richland Church of the Brethren wishes to use the field August 24 from 12 Noon-?? for their church picnic. They will be using the tents, set up the day before, from the Community Outreach Day. They will also need the bathrooms opened. Larry Hartman made a motion to allow the Richland Church of the Brethren the use of the Moehlman Field for their Church Picnic August 24; Jim Niethammer seconded the motion; motion was carried with all members voting yes.

We received a letter from Rev. Johnnie Lengle requesting the use of the Moehlman Field for the Community Outreach Day, sponsored by three area churches, Saturday August 23. They would also need the use of the bathrooms. They would begin setting up the tents around 8 AM. Dan Auman made a motion to approve the three area churches use of the Moehlman Field August 23; Larry Hartman seconded the motion; motion was carried by all members voting yes.

The Richland Library requested permission to use the Moehlman Field, and bathrooms, Monday July 14 from 6-7 PM, for their Lego Club Meeting. There would be approximately 20-30 children attending. Jim Niethammer made a motion to allow the Richland Library to use the Moehlman Field Monday July 14; Travis Randler seconded the motion; motion was carried with all members voting yes.

Wade Mauger, the ELCO student who designed the Richland Borough Website, has finished the project, except for future maintenance, as needed. He submitted his time of 36 hrs. Jim Niethammer made a motion to pay him \$500 for the design of the website; Larry Hartman seconded the motion; motion was carried with all members voting yes. Larry Hartman made a motion to pay Wade \$14/hr, in the future, for any web maintenance needed for the site; Dan Auman seconded the motion; motion was carried with all members voting yes.

The Rec Board submitted a recommendation for Erin Brown, Playground Director, to be paid \$.50 more per hr than her assistant, Olivia Hess. The rate the Rec Board recommended is: Erin Brown - \$8.50/hr; Olivia Hess - \$8.00 per hr. Dan Auman made a motion to pay the rate the Rec Board recommended; Jim Niethammer seconded the motion; motion was carried with all members voting yes.

Dennis Seldomridge informed Council there is a Budget Seminar made available to us, through the PA Association of Boroughs. He suggested that Borough Secretary, Perri Shanaman, attend the class at a cost of \$80. Perri has agreed to attend the class, which is held July 29, in Harrisburg. He feels it would be beneficial to the council, during our budget planning process, for her to attend the class. Dan Auman made the motion to pay the \$80 to have Perri attend the class; Larry Hartman seconded the motion; motion was carried with all members voting yes.

Solicitor Tom Harlan prepared **Resolution No. 265** revising Ordinance No. 369 - Section 2.4 to amend to provide the Borough of Richland's Local Limits as more specifically set forth in Exhibit "B"; publicly adopt the formal, written Civil Penalty Assessment Policy as provided in Ordinance No. 369 – 12.2-Civil Penalties specifically set forth in Exhibit C; resolution to be provided to Jackson Twp, Myerstown Borough and Millcreek Twp for each to adopt a like Resolution to be implemented under the Pre Treatment Ordinance as duly adopted by each municipality. Jim Niethammer made a motion to accept the Pre Treatment Ordinance No. 369; Travis Randler seconded the motion; motion was carried with all members voting yes.

Solicitor Tom Harlan notified the council they need to appoint Perri Shanaman, Borough Secretary, as Secretary/Treasurer of the Borough. The previous borough secretaries held this appointment also. Larry Hartman made a motion to appoint Perri Shanaman as Secretary/Treasurer of the Borough; Dan Auman seconded the motion; motion was carried with all members voting yes.

The members of the Rec Board asked if the borough would be willing to pay for four tamper resistant outlets, for the playground building, at a total cost of \$19.99. Mark Mitstifer, an electrician, will install the outlets for them. Council agreed to pay for the outlets.

President Seldomridge asked Mayor Ray Shanaman if he had any comments. He stated he has had several residents complain of speeding motorists in town.

Jim Niethammer made a motion to adjourn; Travis Randler seconded the motion; motion was carried with all members voting yes.

Respectfully submitted by:

Perri Shanaman

Borough Secretary