

# **Richland Borough Council Meeting Minutes**

**April 7, 2020**

**(Recording A07 & A08)**

**Present:** Kelly Bricker, Jim Niethammer, Bob Rittle, Matt Johnson, Larry Hartman, Mark Brubaker, Travis Randler, Tom Harlan (who participated via phone conference)

**Absent:** Mayor Ray Shanaman

President Bricker called the **Richland Borough Council Meeting** to order, followed by the Pledge of Allegiance to the Flag.

The president asked for a motion to approve the **March 2020** minutes. Travis Randler made a motion to approve the March 2020 minutes, submitted by Borough Secretary Perri Shanaman; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

## **Citizen's Comments:**

There were no Citizens Comments.

## **Communications:**

President Bricker stated the borough received a Thank You Note, from the **Richland Library** for the additional funds allotted and sent to them this year.

**Eagle Disposal** sent a memo concerning their new stipulations for garbage and recycling pick up, during the COVID19 Pandemic. They want all **refuse** to be in a **plastic bag**; all **recycling** must be in a **can**; and they corrected their original memo – they **WILL** collect **Yard Waste**, in the Richland Borough, as it is part of the borough contract; however, the yard waste **must be in a can**.

Lebanon County has postponed their **tire collection** from April 29, to **November 4**, due to the COVID19 Pandemic.

**Richland Church of the Brethren** asked to use the **Moehlmann Field**, for Community Outreach Day **August 15, 2020**. After discussion, Travis Randler made a motion to allow the Richland Church of the Brethren the use of the Moehlmann Field for Community Outreach Day August 15, 2020, pending insurance coverage and the COVID19 Pandemic; Jim Niethammer seconded the motion; motion was carried with all members voting yes.

Lebanon County sent the borough a notice regarding **spotted lanternfly signs**, which are available, for free, to anyone who would like them.

The borough received a check for **\$250.00** from the **PA Liquor Control Board** for Liquor and Malt Beverage License Fees.

Eagle Disposal notified the borough they collected **4.52 Tons of Recycling** in February 2020.

PennDOT sent the borough **\$47,934.69** in **Liquid Fuels Funds**.

The borough received notification, from PennDOT, the **Automated Work Zone Speed Enforcement Program** began the week of **March 9, 2020**.

### **Invoices:**

President Bricker stated Jim Niethammer had reviewed the invoices, submitted for payment by Borough Secretary Perri Shanaman, and found them to be in order. Jim Niethammer stated the borough saved \$234.49, to date, because they switched electric suppliers. Matt Johnson made a motion to pay all the invoices submitted for payment; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

### **Financial Report:**

The president asked for a motion to approve the **February Financial Report**, submitted by Gift Associates. Jim Niethammer made a motion to approve the February Financial Report; Mark Brubaker seconded the motion; motion was carried by all members present voting yes.

### **Committee Reports:**

**Water Committee** – Jim Niethammer reported CJ is moving forward with Well #9 measures.

**Highway Committee** – Nothing to report

**Property Committee** – President Bricker mentioned the Summer Playground and the fact she would like to table the decision until next month, due to the pandemic and the lack of response for playground employees.

**Finance Committee** – Nothing to report

**Safety Committee** – Travis Randler reiterated the importance of social distancing

### **Reports:**

**Road Supervisor's Report** – Jim Niethammer made a motion to accept the **March Road Supervisor's Report**, submitted by Road Supervisor Dwight Belleman; Travis Randler seconded the motion; motion was carried with all members present voting yes.

**Office Report** – Travis Randler made a motion to approve the **March Office Report**, submitted by Borough Secretary, Perri Shanaman; Matt Johnson seconded the motion; motion was carried with all council members present voting yes.

**Code Enforcement Report** – Bob Rittle asked if the council could work on a Noise Ordinance as the borough only has one for barking dogs. President Bricker asked Tom Harlan to look into creating the ordinance. Jim Niethammer made a motion to approve the **March Code Enforcement Report**, submitted by Code Enforcement Officer Robert Rittle; Mark Brubaker seconded the motion; motion was carried with all members present voting yes.

**MRJA Report** – No reports were made available for review because, according to Tom Harlan, the MRJA did not have a Quorum available to have a meeting.

**Police Report** – Jim Niethammer made a motion to approve the **March 2020 State Police Reports**; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

**Solicitor's Report** – No report submitted

### **OLD BUSINESS:**

There was no Old Business

### **NEW BUSINESS:**

1. President Bricker asked for a motion to approve **Ordinance #387** amending the PMRS Pension Plan documents to be compliant with IRS requirements. Matt Johnson made the motion to approve Ordinance #387; Jim Niethammer seconded the motion; motion was approved with all members voting yes.
2. The president asked for a Motion to enact an **Emergency Declaration** during the COVID19 Pandemic. Larry Hartman made a motion to enact an Emergency Declaration; Matt Johnson seconded the motion; motion was carried with all members voting yes.
3. President Bricker stated, because no utility can be turned off for lack of payment during the pandemic, she would like to **discuss water penalties** at the next borough council meeting.
4. Due to the fact the water meter financing would add a \$1600, per year, requirement onto the borough insurance policy and also because of the way the loan is written, President Bricker asked if the borough council wanted to reconsider taking out a loan for the purchase of the meters. She stated the borough has the funds to pay for the meters. After discussion with the solicitor and council members, Mark Brubaker made a motion to rescind the motion to finance the purchase of the water meters; Larry Hartman seconded the motion; motion was carried with all members voting yes. Jim Niethammer made a motion to purchase the water meters out of the water account; in one lump sum; Matt Johnson seconded the motion; motion was carried with all members voting yes.

The Richland Borough Council went into **Executive Session at 7:35 PM**, with the president stating it was for **Personnel Matters**. No notes were taken.

The Richland Borough Council **came out of Executive Session at 7:50 PM**, with the president bringing the meeting to order and stating the purpose of the Executive Session was **Personnel Issues**.

The president asked if there were any comments for the good of the borough.

Since there were no other comments, Jim Niethammer made a motion to adjourn; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

Notes taken by Kelly Bricker

Typed and Respectfully Submitted By:

Perri Shanaman

Borough Secretary