

## **Richland Borough Council Meeting Minutes**

**October 2, 2018**

**(Recording A 04)**

**Present:** Dennis Seldomridge, Matt Johnson, Kelly Bricker, Larry Hartman, Mark Brubaker, Travis Randler, Mayor Ray Shanaman, Attorney Tom Harlan

**Absent:** Jim Niethammer

President Seldomridge called the **Richland Borough Council Meeting** to order, followed by the Pledge of Allegiance to the Flag.

The president asked for a motion to approve the **September 2018** minutes. Kelly Bricker made a motion to approve the September 2018 minutes, submitted by Borough Secretary Perri Shanaman; Travis Randler seconded the motion; motion was carried with all members present voting yes.

### **Citizen's Comments:**

There were no Citizen's Comments.

### **Communications:**

A **Building Permit** was received, from Lebanon Co Planning and Zoning, for **Melanie Wolfe**, of **116 S Race St**, to **replace their front porch**.

**Heidelberg Twp** sent the borough a request to ask for the **Neptune Fire Co Fire Police** to give support with their **Halloween Parade October 27<sup>th</sup>**. Mark Brubaker made a motion to give the Neptune Fire Co Fire Police permission to give support to Heidelberg Twp for their Halloween Parade October 27; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

**Myerstown Borough** sent the borough a request asking for the **Neptune Fire Co Fire Police** to give support with their **Holiday Parade November 24**. Kelly Bricker made a motion for the Neptune Fire Co Fire Police to give support to the Myerstown Holiday Parade November 24; Mark Brubaker seconded the motion; motion was carried with all members present voting yes.

President Seldomridge announced the **2019 Refuse Bills** would be going out that week, with a **new Recycling Flyer** enclosed, to assist the residents with the new recycling guidelines.

The borough received notification they will be receiving **\$1519.00** in **2019 Liquid Fuels County Aid**.

The borough received notification, from the Commonwealth of PA, they will be receiving **\$47,948.25 in 2019 Liquid Fuels Funds**.

**\$16,756.00** was received, from **Penn DOT**, for the **2018/2019 Winter Maintenance** of their State Roads plowed by the borough.

Eagle Disposal sent the borough notification they collected **5 Tons of Recycling** the month of **August**.

The borough received a thank you email, from Sally Schaeffer, for the awarding the new refuse contract to Eagle Disposal and for, again, including recycling.

Steve Shirk, of Steckbeck Engineering, sent the borough notice they do not need to do anything, at this time, involving the FEMA Notification they received.

### **Invoices:**

President Seldomridge stated Matt Johnson had reviewed the invoices, submitted for payment by Borough Secretary Perri Shanaman, and found them to be in order. Matt Johnson made a motion to pay all the invoices submitted for payment; Kelly Bricker seconded the motion; motion was carried with all members present voting yes.

### **Financial Report:**

The president asked for a motion to approve the **August Financial Report**, submitted by Gift Associates. Kelly Bricker made a motion to approve the August Financial Report; Matt Johnson seconded the motion; motion was carried by all members present voting yes.

### **Committee Reports:**

**Water Committee** – Nothing new to report

**Highway Committee** – Highway Committee Chairman Larry Hartman stated he was approached, by Jared Schwalm, regarding his lawn being torn up, where E Linden turns onto the alley, even after he had put up reflectors. Dwight stated it's the garbage company destroying properties along the radius in alleys. He further stated there was a major situation, with the garbage company (Eagle Disposal) that day and the supervisor was in town addressing the situation with the team. Dwight also showed the supervisor all the properties, along alleys, their truck is destroying.

Dwight Belleman, Road Supervisor, reported Hackman hopes to do the road repair work, in October, weather permitting.

Dwight further reported the borough had a camera system placed into the storm pipes, on Main Street, to determine any need for repairs. There were several very serious issues and he stated they need to have a committee meeting to determine the next steps.

**Property Committee** – nothing to report

**Finance Committee** – nothing to report

**Safety Committee** – nothing to report.

### **Reports:**

**Road Supervisor's Report** – Travis Randler made a motion to accept the Road Supervisor's Report, submitted by Road Supervisor Dwight Belleman; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

**Office Report** – Larry Hartman questioned the time spent on a RTK Request from Merrill Moyer, of the Lebanon Daily News. He also questioned other RTK's, for the month, stating these requests are very time consuming for the secretary. Matt Johnson made a motion to approve the September Office Report, submitted by Borough Secretary, Perri Shanaman; Travis Randler seconded the motion; motion was carried with all council members present voting yes.

**Code Enforcement Report** – Larry Hartman made a motion to approve the September Code Enforcement Report, submitted by Code Enforcement Officer, Bob Rittle; Mark Brubaker seconded the motion; motion was carried with all members present voting yes.

**Police Report** – Kelly Bricker made a motion to approve the **August PA State Police Report**, submitted by the Jonestown PA State Police Barracks; Mark Brubaker seconded the motion; motion was carried with all members present voting yes.

**MRJA Report** – The **August and September MRJA Reports** were made available for review.

### **OLD BUSINESS:**

President Seldomridge stated he had asked everyone, last month, to think about what they would like to do, for the borough, with the **2016 Recycling Grant Funds** the borough had received. He had suggested some new borough signs to be placed, as you are entering the town. Road Supervisor, Dwight Belleman, stated the prison makes a type of molded sign, at cost, out of trek type material. He also stated there are also nice metal or aluminum signs available. After discussion, Kelly Bricker made a motion for Dwight to get information on the cost, per sign, and purchase as many as he can, with the grant money; Larry Hartman seconded it; motion was carried with all members present voting yes. The thought is to replace the signs in the worst shape first, since there won't be enough money to replace all the signs. As future grant money is received, more signs can be purchased.

## **NEW BUSINESS:**

- President Seldomridge asked for a motion to renew the Employees' Capital Blue Cross Health Plan for the upcoming year. Kelly Bricker asked if the borough ever seeks other quotes on health plans. After discussion, Kelly Bricker made a motion to renew the Capital Blue Cross Health Plan, for the coming year, with the stipulation that other quotes will be acquired before the plan renews the following year; Larry Hartman seconded the motion; motion was carried with all members present voting yes.
- The president asked for a motion to set **Trick or Treat Night**, for the borough, the same as the County, which would be **Wednesday, October 31 6-8 PM**. Larry Hartman made a motion to set Trick or Treat Night for the borough Wednesday, October 31, 2018, 6-8 PM; Mark Brubaker seconded the motion; motion was carried with all members present voting yes. Perri was instructed to notify the Fire Police, as well as the Fire Company, and have the information posted on the sign in front of the fire hall.
- Road Supervisor, Dwight Belleman, announced **Leaf Picking Season** will be **October 25 through November 26**, weather permitting.
- Dwight also stated he needs seasonal snow plowers, so the council needs to think about who they're going to have on the list this year.

The president asked if there were any other comments for the good of the Borough.

Since there were no comments, the president asked for a motion to adjourn. Travis Randler made the motion to adjourn; Kelly Bricker seconded the motion; motion was carried with all members present voting yes.

Respectfully submitted by:

Perri Shanaman

Borough Secretary