

Richland Borough Council Meeting Minutes

October 4, 2016

(Recording A 18)

Present: Dennis Seldomridge, Matt Johnson, Larry Hartman, John Mueller, Travis Randler, Mayor Ray Shanaman, Solicitor Tom Harlan

Absent: Jim Niethammer

President Dennis Seldomridge called the meeting to order, followed by the Pledge of Allegiance to the Flag.

President Seldomridge asked for a motion to approve the September 6, 2016 Borough Council Meeting Minutes, submitted by Borough Secretary, Perri Shanaman. Larry Hartman made a motion to accept the minutes; Matt Johnson seconded the motion; motion was carried with all members present voting yes.

President Seldomridge announced the council's need to appoint a council person to replace Dan Auman. He informed the council there were two individuals, Kelly Bricker and Dennis Morgan, who expressed interest in being on Richland Borough Council. John Mueller nominated Kelly Bricker, to take Dan Auman's place, on Borough Council; Matt Johnson seconded the motion; motion was carried with a show of hands from all council members present, except for Larry Hartman, who abstained from the vote.

Matt Johnson made a motion to pass **Resolution #280** replacing Dan Auman's position on borough council, with Kelly Bricker; John Mueller seconded the motion; motion was carried with all members present voting yes.

Mayor Ray Shanaman proceeded to swear in Kelly Bricker, as the newly appointed borough council member. Her term will end December 31, 2017.

Citizen's Comments:

Lori Hartman asked the council if they could contact the PA State Police, again, regarding the speeding on Main Street. Borough council agreed to do so.

Communications:

1. Maybelle Morgan, billing agent for the Richland Water Co, gave Borough Council information regarding the ability to allow residents to pay their water bills with a credit card, at no charge to the borough. MRJA is moving forward with using Hammer Enterprises, on line, if anyone wishes to pay for their sewer bill by credit card. The fee is

paid by the customer, not the borough, or the sewer authority. The information was submitted, by Maybelle, to allow the borough time to think about taking part in the same type of payment program.

2. The borough received a request, from **Heidelberg Township**, asking for permission to use the Neptune Fire Co Fire Police for their **Halloween Parade, Saturday evening, October 29**. Travis Randler made a motion to allow the Neptune Fire Co Fire Police to aid Heidelberg Township with their Halloween Parade October 29; John Mueller seconded the motion; motion was carried with all members present voting yes.
3. Another request to use the Neptune Fire Co Fire Police was received from the **Myerstown Borough**, to use their services for their **Holiday Parade Saturday, November 26, with a rain date of Sunday, November 27**. Larry Hartman made a motion to allow the Neptune Fire Co Fire Police to assist the Myerstown Borough with their Holiday Parade November 26 or November 27; Travis Randler seconded the motion; motion was carried with all members voting yes.
4. The borough received a notice, from Ron Fouche of the Lebanon Co Association of Township Officials, regarding attending the 2016 Conference of the Township Supervisors at the Lebanon Expo Center, on Thursday, October 6.
5. The Penn State Extension Office sent the borough notification of a tire collection, at the Lebanon Valley Expo, on Thursday, November 10th from 8 AM-12 Noon. Any resident of the county may bring 4 regular automotive tires or 1 oversized tire. The tires will be taken at no charge as long as there is room in the trailer.
6. Eagle Disposal notified the borough they collected **4.49 Tons of Recycling** the month of **August**.

Invoices:

President Seldomridge stated the invoices, submitted for payment by Borough Secretary, Perri Shanaman, were reviewed by Larry Hartman and found to be in order. Matt Johnson made a motion to pay all the invoices submitted for payment; John Mueller seconded the motion; motion was carried with all members present voting yes.

Financial Report:

Larry Hartman made a motion to approve the Financial Report, submitted by Gift Associates; Travis Randler seconded the motion; motion was carried with all members present voting yes.

Committee Reports:

Water Committee – in Chairman Niehammer’s absence, President Seldomridge stated it is recommended, by the Water Committee, at the advice of Engineer Jeff Steckbeck, Richland Borough enact a \$100 Permit Fee for all new water connections. President Seldomridge asked for a motion to pass **Resolution #281 to enact a \$100 Permit Fee for all new water**

connections in the Richland Borough. Larry Hartman made the motion; Matt Johnson seconded the motion; motion was carried with all members present voting yes.

Highway Committee – Larry Hartman stated he is checking out the roads in need of crack sealing, in the borough.

Property Committee – John Mueller questioned the road going over through Sonnenville. He was told Richland repaired the road, from Linden St to the RR Crossing. Millcreek Twp is responsible from the RR Crossing on, where the road is bad.

Finance Committee – nothing to report

Safety Committee – nothing to report

Reports:

Road Supervisor's Report - Dwight Belleman noted the borough had a Water Leak Survey done, offered by a company free of charge, that would normally cost the borough \$40,000-\$50,000. Larry Hartman made a motion to accept the Road Supervisor's Report, submitted by Road Supervisor Dwight Belleman; Travis Randler seconded the motion; motion was carried with all council members present voting yes.

Office Report – Travis Randler made a motion to approve the Office Report, submitted by Borough Secretary, Perri Shanaman; Matt Johnson seconded the motion; motion was carried with all council members present voting yes.

Code Enforcement Report – The council asked that we contact Chase Bank regarding the condition of the lawn at 35 W. Main Street, the former Brown residence. Larry Hartman stated the council needs to contact Code Enforcement Officer about follow-up on some of the properties. The time frame should be 10 days and done. After that fines should be imposed. Larry Hartman made a motion to approve the Code Enforcement Report, submitted by Code Enforcement Officer, Jeff Arnold; Travis Randler seconded the motion; motion was carried with all council members present voting yes.

Police Report – No report

MRJA Report – The August and September Report were made available for the council to review.

Zoning – nothing to report

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

1. President Seldomridge announced the County Trick or Treat Night is being observed Monday, October 31. Since Richland Borough normally sets their night the same as the county, President Seldomridge asked for a motion to set Richland's Trick or Treat Night for Monday, October 31, also. Larry Hartman made the motion to set Trick or Treat Night for Monday, October 31; John Mueller seconded the motion; motion was carried with all members present voting yes.
2. The Richland Leaf Collection will begin the week of October 24, weather permitting. Leaves are to be raked to the curb, not bagged, for pickup.
3. Having received a copy of the proposed new employee handbook, President Seldomridge asked for a motion to accept the new handbook. Larry Hartman made a motion to accept the new employee handbook; Matt Johnson seconded the motion; motion was carried with all members present voting yes.
4. President Seldomridge announced the 2017 Refuse Bills would be going out, in a few days. The \$210 amount is due, by December 31, 2016. After December 31, fees and penalties will be added.
5. A motion was asked, by President Seldomridge, to pass **Resolution #282** appointing the Borough Council President, and Secretary, to sign the application for the PA Small Water Grant. Matt Johnson made a motion to pass Resolution #282; Larry Hartman seconded the motion; motion was carried with all members present voting yes.
6. Dwight Belleman stated the borough received the permit for the mixer this week.
7. President Seldomridge informed the council they had received notification, from the Lebanon County Treasurer, Sallie Neuin. She stated the amount of the Fire Tax, sent to Richland Residents in the Spring, was incorrect. The Fire Tax was set at .3 mills, but due to a county clerical error, the bills were sent out at .2 mills. Therefore, Ms. Neuin stated the county will send out an Interim Tax Bill, January 1, 2017, for the additional .1 mill, with a statement of explanation, to the Richland Residents.

President Seldomridge asked if there were any comments for the good of the borough. He was reminded of Ned Shanaman's passing. President Seldomridge announced former Borough Councilman and President, Ned Shanaman, passed away Saturday, October 1. He was on council for over 20 years. Several remarks were made regarding the great councilman he was.

Matt Johnson made a motion to adjourn the meeting; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

Respectfully submitted by:

Perri Shanaman

Borough Secretary