

Richland Borough Council Meeting Minutes

May 2, 2017

(Recording A 02)

Present: Dennis Seldomridge, Jim Niethammer, Kelly Bricker, Matt Johnson, Larry Hartman, John Mueller, Travis Randler, Mayor Ray Shanaman

Absent: Solicitor Tom Harlan

President Seldomridge called the Richland Borough Council Meeting to order, followed by the Pledge of Allegiance to the Flag.

President Seldomridge asked for a motion to approve the **April 2017** minutes. Jim Niethammer made a motion to approve the April 2017 minutes, submitted by Borough Secretary Perri Shanaman; Kelly Bricker seconded the motion; motion was carried with all members voting yes.

Citizen's Comments:

Jay Wenger stated he had several questions and he only wanted answers, to his questions, from the elected officials, not any employees.

1. **What will the mixer do?** Jim Niethammer answered the mixer will keep the water agitated so it doesn't stratify (become stagnant). Discussion followed. Dwight addressed the issue, of Steckbeck's delay of the mixer installation, and stated it will be taken care of shortly.
2. **What's happening with the MS4? Is the borough prepared to sweep streets multiple times each year to comply with the MS4?** Tom Harlan intervened, at this point, to inform the group he had been notified Richland Borough received a waiver, for the MS4.
3. **What about the new well?** Council deferred the question to employee, Dwight Belleman, who answered the Well Project was starting the following Tuesday, and the mixer would be right behind it.

Communications:

- President Seldomridge stated the Richland Borough Council received a letter, from the Myerstown Borough, asking permission for the Richland Fire Police to supply support services, within the Borough of Myerstown June 17, 2017 for the Lebanon County Firemen's Convention Parade. Jim Niethammer made a motion to allow the Richland Fire Police to provide support to Myerstown June 17; Matt Johnson seconded the motion;

motion was carried with all members voting yes.

- Lebanon County Planning and Zoning sent us a building permit for Ron Krause, of 407 Poplar St., to erect an above ground pool.
- According to the March 2017 Eagle Disposal Recycling Report, Richland Borough had **4.91 Tons** of Recycling.
- Our House Representative, Russ Diamond, sent us a copy of a letter he sent to President Trump asking him to reconsider the MS4 project, which is causing a financial hardship on most localities.

Invoices:

President Seldomridge stated Finance Chairman Jim Niethammer had reviewed the invoices submitted for payment, by Borough Secretary Perri Shanaman, and found them to be in order. Kelly Bricker made a motion to pay all the invoices submitted for payment; Larry Hartman seconded the motion; motion was carried with all members voting yes.

Financial Report:

Jim Niethammer made a motion to approve the Financial Report, submitted by Gift Associates; Travis Randler seconded the motion; motion was carried with all members voting yes.

Committee Reports:

Water Committee – Jim Niethammer asked if Dwight and John were given dates and times Jeff Steckbeck would be available for a Water Committee Meeting. They said no but would ask again. Jim said he will submit his available dates, again, because they need to have a meeting.

Highway Committee – Chairman Larry Hartman stated he got together with Dwight and John to access Church Street, from Race to Linden, and Peach Alley, from the borough to Church. He would like to see scratch coating done by the end of June. He stated they would discuss it further under New Business.

Property Committee – Nothing to report

Finance Committee – Nothing to report

Safety Committee – Nothing to report.

Reports:

Road Supervisor's Report – Dwight further announced they would like to flush the fire hydrants, this month, but didn't have specific dates at this time. They would give a two day notice, via the Fire Co. sign, downtown, and also place it on the website. Kelly Bricker asked if they received an estimate yet, from the insurance adjuster, for the hail damage. Dwight answered there was no estimate, to date. A question was asked, when the new sliding boards

would be installed, which were vandalized a few months ago. It was reported they were recently installed. Kelly Bricker made a motion to accept the Road Supervisor's Report, submitted by Road Supervisor Dwight Belleman; Larry Hartman seconded the motion; motion was carried with all council members voting yes.

Office Report – Jim Niethammer made a motion to approve the Office Report, submitted by Borough Secretary, Perri Shanaman; Larry Hartman seconded the motion; motion was carried with all council members voting yes.

Code Enforcement Report – Grass and weeds will be dealt with, in the next month, according to Bob Rittle, Code Enforcement Officer. Larry Hartman made a motion to approve the Code Enforcement Report, submitted by Code Enforcement Officer Bob Rittle; Travis Randler seconded the motion; motion was carried with all members voting yes.

Police Report – Kelly Bricker made a motion to approve the **March 2017** State Police Report; Jim Niethammer seconded the motion; motion was carried with all members voting yes.

MRJA Report – Was made available for review

OLD BUSINESS:

1. President Seldomridge informed the council he had received two quotes, from Choice Communications, regarding the placement of additional cameras to allow closer coverage in the playground area. The decision was made to table the purchase of additional cameras for now, due to the cost.
2. The PA State Police, along with our insurance company, suggested the Richland Borough post Rules and Regulation Signs, on the playground property. Each council member received a list, compiled by borough secretary, Perri Shanaman, of some of the signage from other local playgrounds. After discussion, it was decided the verbiage would be tabled until next month. The council members were asked to think about what other verbiage they may want to add to the signage, before it is ordered.

NEW BUSINESS:

1. Dwight Belleman stated we need to have two road projects:
 - **Base Repair**, to Peach Alley and Church St, which would come out of the budgeted amount in **General Fund**
 - **Tar and Chipping** of Peach Alley, from Pine St to Main St; and Church Street, from S. Race St to Linden St. This project would come out of the Liquid Fuels Fund.

Because both projects are anticipated to be under \$19,700, the Borough will need to receive 3 phone/fax bids. The projects will not have to be advertised. Road Supervisor,

Dwight Belleman, reported he had received a bid from **Hoffer**, for the **Base Repair**, of **\$11,500**; **Hackman \$10,666**; the third party did not respond with a quote. Kelly Bricker made a motion to accept Hackman's quote to do the Base Repair, contingent on receiving insurance and bonding; Jim Niethammer seconded the motion; motion was carried with all members voting yes.

The Road Supervisor was instructed to get three phone/fax quotes for the Tar and Chipping. The council was informed our PA DOT rep, Scott Lehman, was meeting with the borough employees the following morning, regarding the tar and chipping project, and would guide them through the required process.

2. President Seldomridge stated we need an alternate, to represent the borough, at the Greater Lebanon Refuse Authority. He further stated the borough reached out to Bill Behney, and he agreed to be appointed to the position. Larry Hartman made a motion to appoint **Bill Behney**, as an **alternate to the GRLA**; Matt Johnson seconded the motion; motion was carried with all members voting yes.
3. Discussion was opened, by President Seldomridge, on the need to increase the wages of the borough web designer, Wade Mauger. He is a third year student, at Rochester Institute of Technology, majoring in Software Engineering. Jim Niethammer made a motion to give **Wade Mauger \$15 an hour**; Kelly Bricker seconded the motion; motion was carried with all council members voting yes.
4. President Seldomridge announced the borough needs to set the dates and the wages for the upcoming playground season. After discussion, based on last year's dates and time frame, Larry Hartman made a motion to have the **Playground Dates as June 19-July 28, 2017**; Jim Niethammer seconded the motion; motion was carried with all members voting yes. Larry Hartman made a motion to give **each** of the **employees a \$.50 raise** from their wages last year; John Mueller seconded the motion; motion was carried with all members voting yes.

President Seldomridge announced the Borough Council needed to go into **Executive Session** to discuss **Jay Batdorf's Sheriff's Sale** of some of his property. No notes were taken.

The Borough Council came out of Executive Session and President Seldomridge stated the Borough would be **moving forward** with **Jay Batdorf's Sheriff's Sale**.

President Seldomridge asked if there are any more comments for the Good of the Borough.

There were no comments, therefore President Seldomridge asked for a motion to adjourn. Jim Niethammer made the motion to adjourn; Larry Hartman seconded the motion; motion was carried with all members voting yes.

Respectfully submitted by:

Perri Shanaman

Borough Secretary