

Richland Borough Council Meeting Minutes

March 6, 2018

(Recording A 08)

Present: Larry Hartman, Kelly Bricker, Mark Brubaker, Travis Randler, Mayor Ray Shanaman, Solicitor Tom Harlan

Absent: Dennis Seldomridge, Jim Niethammer

President Pro Tem Larry Hartman called the **Richland Borough Council Meeting** to order, followed by the Pledge of Allegiance to the Flag.

Mr. Hartman asked for a motion to approve the **February 2018** minutes. Kelly Bricker made a motion to approve the February 2018 minutes, submitted by Borough Secretary Perri Shanaman; Mark Brubaker seconded the motion; motion was carried with all members present voting yes.

Citizen's Comments:

There were no Citizen's Comments

Communications:

Comcast sent the borough a letter requesting a meeting to start the renewal process for the **Comcast Contract Renewal**.

PA Dept of Transportation sent the borough notification the **Liquid Fuels amount of \$48,113.29** will be paid to the borough **March 1, 2018**. Borough Secretary Perri Shanaman stated the check was received.

The borough received notification, from the Bureau of Business Trust Fund Taxes, the borough will be receiving an electronic deposit of **\$145.70**, for **Small Games of Chance Host**, Municipality Tavern Games Tax, by **3/16/18**.

Lebanon Planning and Zoning sent the borough an approved building permit for **Leon H and Edna L Horning** for a **pole building** to be erected at **201 Spruce St.**, Richland.

Invoices:

President Pro Tem Larry Hartman stated Kelly Bricker had reviewed the invoices, submitted for payment by Borough Secretary Perri Shanaman, and found them to be in order. Matt Johnson made a motion to pay all the invoices submitted for payment; Travis Randler seconded the motion; motion was carried with all members present voting yes.

Financial Report:

Kelly Bricker made a motion to approve the Financial Report, submitted by Gift Associates; Matt Johnson seconded the motion; motion was carried with all members present voting yes.

Committee Reports:

Water Committee – Dwight Belleman stated the Water Committee needs to have a meeting. Discussion followed. When Jim Niethammer is free, they will get together and have a Committee Meeting.

Highway Committee – Larry Hartman announced, as Chairman of the Highway Committee, he is placing Richland under a **snow emergency the following day at 5 AM** due to the impending Noreaster that is to hit the Richland area.

Property Committee – Kelly Bricker stated the borough had received a quote to put an application of weed control and fertilizer on the Moehlmann Field. However, at the recommendation of Dwight Belleman, the committee is going to look into rejuvenating the field, and possibly strip seeding, before any fertilizer can be applied.

Finance Committee – Nothing to report

Safety Committee – Nothing to report.

Reports:

Road Supervisor's Report –Mark Brubaker made a motion to accept the Road Supervisor's Report, submitted by Road Supervisor Dwight Belleman; Kelly Bricker seconded the motion; motion was carried with all members present voting yes.

Office Report –Matt Johnson made a motion to approve the Office Report, submitted by Borough Secretary, Perri Shanaman; Travis Randler seconded the motion; motion was carried with all council members present voting yes.

Code Enforcement Report – Mark Brubaker made a motion to approve the January and February Code Enforcement Report, submitted by Code Enforcement Officer Bob Rittle; Kelly Bricker seconded the motion; motion was carried with all members present voting yes.

Police Report – Travis Randler made a motion to approve the **February 2018** State Police Report; Mark Brubaker seconded the motion; motion was carried with all members present voting yes.

MRJA Report – was made available for review

OLD BUSINESS:

There was no old business

NEW BUSINESS:

Dwight Belleman announced Street Sweeping will be April 2 and 3.

The Richland Borough Council went into **Executive Session at 7:15 PM** to discuss litigation and employee matters.

No notes were taken during the Executive Session.

The Richland Borough came out of **Executive Session at 7:49 PM**. President Pro Tem Larry Hartman called the council meeting back in session, and announced the Borough Council went into Executive Session to discuss litigation and employee matters.

President Pro Tem Hartman asked if there were any comments for the good of the Borough.

Since there were no comments, Mr. Hartman asked for a motion to adjourn. Kelly Bricker made the motion to adjourn; Matt Johnson seconded the motion; motion was carried with all members present voting yes.

Respectfully submitted by:

Perri Shanaman

Borough Secretary