

# **Richland Borough Council Meeting Minutes**

**December 4, 2018**

**(Recording A 04)**

**Present:** Dennis Seldomridge, Kelly Bricker, Matt Johnson, Larry Hartman, Mark Brubaker, Travis Randler, Mayor Ray Shanaman, Attorney Tom Harlan

**Absent:** Jim Niethammer

President Seldomridge called the **Richland Borough Council Meeting** to order, followed by the Pledge of Allegiance to the Flag.

The president asked for a motion to approve the **November 2018** minutes. Kelly Bricker made a motion to approve the November 2018 minutes, submitted by Borough Secretary Perri Shanaman; Mark Brubaker seconded the motion; motion was carried with all members present voting yes.

## **Citizen's Comments:**

There were no Citizen's Comments.

## **Communications:**

President Seldomridge announced the borough received a check from the County of Lebanon, for **\$1519.00**, for the **Liquid Fuels**.

The PA Department of Transportation sent the borough notification they would be sending a check to the borough for **\$386.79** for **State Police Fines**.

Lebanon County Planning and Zoning issued a **Zoning Permit** to **Sherri Dabich**, of 38 W Main Street, for a fence.

Comcast sent the borough a statement for the latest **Quarterly Franchise Fee** payment of **\$3,548.96**.

Eagle Disposal sent their **October Recycling Report**, reporting they collected **6.95 Tons** of Recycling.

Myerstown Borough sent a packet to the Richland Borough regarding an **ELCO Regional Police Force Feasibility Study**. After discussion, Travis Randler made a motion to participate in the Feasibility Study, but only if it was at no cost to the borough; Kelly Bricker seconded the motion; motion was carried with all members present voting yes. President Seldomridge asked

Borough Secretary, Perri Shanaman, to write a letter to the Myerstown Borough informing them of the motion that was made and agreed upon.

### **Invoices:**

President Seldomridge stated Matt Johnson had reviewed the invoices, submitted for payment by Borough Secretary Perri Shanaman, and found them to be in order. Mark Brubaker made a motion to pay all the invoices submitted for payment; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

### **Financial Report:**

The president asked for a motion to approve the **October Financial Report**, submitted by Gift Associates. Travis Randler made a motion to approve the October Financial Report; Matt Johnson seconded the motion; motion was carried by all members present voting yes.

### **Committee Reports:**

**Water Committee** – In the absence of Committee Chairman Jim Niethammer, Dwight Belleman stated CJ is waiting to do the pump test. The pump is in the well and ready for the Step Down Test; however, there is too much water lying in the fields to do the test. Dwight further stated they need a dry period to do the 72 hour pump test.

**Highway Committee** – All patchwork was done by Hackman Paving, per Dwight Belleman.

**Property Committee** – nothing to report

**Finance Committee** – nothing to report

**Safety Committee** – nothing to report

### **Reports:**

**Road Supervisor's Report** – Larry Hartman made a motion to accept the **November Road Supervisor's Report**, submitted by Road Supervisor Dwight Belleman; Mark Brubaker seconded the motion; motion was carried with all members present voting yes.

**Office Report** – Matt Johnson made a motion to approve the **November Office Report**, submitted by Borough Secretary, Perri Shanaman; Kelly Bricker seconded the motion; motion was carried with all council members present voting yes.

**Code Enforcement Report** – Travis Randler made a motion to approve the **November Code Enforcement Report**, submitted by Code Enforcement Officer, Bob Rittle; Larry Hartman seconded the motion; motion was carried with all members present voting yes. Travis Randler also stated he wanted to have a meeting with Bob Rittle regarding continuous issues.

**Police Report** – No State Police was received this month

**MRJA Report** – The **November MRJA Report** was made available for review.

### **OLD BUSINESS:**

1. Kelly Bricker reported she is meeting with a member of the Ephrata Borough, after the holidays, to discuss their ordinances pertaining to rentals and short term rentals (Air Bnbs).

### **NEW BUSINESS:**

1. President Seldomridge asked for a motion to accept the **2019 General Funds Budget** of **\$602,706.00**. Larry Hartman made a motion to accept the General Funds Budget of \$602,706.00; Matt Johnson seconded the motion; motion was carried with all members present voting yes.
2. The president asked for a motion to accept the **2019 Highway Fund Budget** of **\$47,998.25**. Mark Brubaker made a motion to accept the Highway Fund Budget of \$47,998.25; Travis Randler seconded the motion; motion was carried with all members present voting yes.
3. President Seldomridge asked for a motion to accept the **2019 Fire Tax Budget** of **\$30,000**. Kelly Bricker made a motion to accept the Fire Tax Budget of \$30,000; Travis Randler seconded the motion; motion was carried with all members present voting yes.
4. The president asked for a motion to accept the **2019 Water Account Budget** of **\$335,893.00**. Larry Hartman made a motion to accept the Water Account Budget of \$335,893.00; Mark Brubaker seconded the motion; motion was carried with all members present voting yes.
5. President Seldomridge asked for a motion to accept the **2019 Total Budget** of **\$1,016,597.25**. Matt Johnson made a motion to accept the 2019 Total Budget of \$1,016,597.25; Larry Hartman seconded the motion; motion was carried with all members present voting yes.
6. The borough council president asked for a motion for the **2019 Act 511 Taxes** to be **\$5.00 per Capita**. Kelly Bricker made a motion for the 2019 Act 511 Taxes to be \$5.00 per Capita; Matt Johnson seconded the motion; motion was carried with all members present voting yes.
7. President Seldomridge asked for a motion for the **2019 Realty Transfer Tax** to be **1%**. Mark Brubaker made a motion for the 2019 Realty Transfer Tax to be 1%; Larry Hartman seconded the motion; motion was carried with all members present voting yes.
8. The president asked for a motion for the **2019 LST Tax** to be **\$52.00**. Kelly Bricker made a motion for the 2019 LST Tax to be \$52.00; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

9. The borough council president asked for a motion to approve **Ordinance #386** with a **2019 Tax Rate of 2.49 Mills** and a **2019 Fire Tax of .3 Mills**. Matt Johnson made a motion to approve Ordinance #386; Travis Randler seconded the motion; motion was carried with all members present voting yes.
10. President Seldomridge announced the following **2019 Borough Council Meeting dates**, which were published in the Lebanon Daily News: **January 2, February 5, March 5, April 2, May 7, June 4, July 2, August 6, September 3, October 1, November 5, December 3**. Travis Randler made a motion to accept the 2019 Borough Council Meeting Dates; Larry Hartman seconded the motion; motion was carried with all members present voting yes.
11. The president stated the **2019 Planning Workshop Dates**, published in the Lebanon Daily News are: **the Third Tuesday of each month, January-December 2019, 6:00 PM, as needed**. Kelly Bricker made a motion to accept the 2019 Planning Workshop Dates; Matt Johnson seconded the motion; motion was carried with all members present voting yes.
12. President Seldomridge asked for a motion to pass **Resolution #290** to adopt the **2018 Lebanon Co Mitigation Plan**. Mark Brubaker made a motion to pass Resolution #290; Travis Randler seconded the motion; motion was carried with all members present voting yes.
13. The president announced **Eagle Disposal will pick up Christmas Trees**, during their regular scheduled trash pickup, **the month of January**.
14. President Seldomridge asked Mayor Ray Shanaman how the Tree Lighting Service went in November. Mayor Shanaman responded it went well, but the committee had to replace the timer, located on the pole, because it stopped working.

President Seldomridge asked if there were any comments for the good of the borough.

Since there were no comments, the president asked for a motion to adjourn. Travis Randler made a motion to adjourn; Kelly Bricker seconded the motion; motion was carried with all members present voting yes.

Respectfully submitted by:

Perri Shanaman

Borough Secretary