

Richland Borough Council Meeting Minutes

October 2, 2019

(Recording A20 & A21)

Present: Dennis Seldomridge, Kelly Bricker, Larry Hartman, Mark Brubaker, Travis Randler, Mayor Ray Shanaman, Attorney Tom Harlan

Absent: Jim Niethammer, Matt Johnson

President Seldomridge called the **Richland Borough Council Meeting** to order, followed by the Pledge of Allegiance to the Flag.

The president asked for a motion to approve the **September 2019** minutes. Mark Brubaker made a motion to approve the September 2019 minutes, submitted by Borough Secretary Perri Shanaman; Kelly Bricker seconded the motion; motion was carried with all members present voting yes.

Citizen's Comments:

Michelle Voydik stated there is a Ford Explorer, on S Race Street, which has a flat tire and is out of inspection. She stated someone called the PA State Police and they did nothing. She further stated there is a vehicle on N Park St, near the feed mill, which is out of inspection also. After discussion, borough council stated the Code Enforcement Officer should take care of this and, if the owners do not comply, the vehicles will be towed, according to our ordinance.

Tina Santoro, Richland Library Director, and Jen Rosengrant, Richland Library Board Member, were in attendance. They wanted the borough council to be aware of their goal to heighten awareness of their programs, as well as their interactions with local schools. They distributed a flyer showing all their fall activities.

Communications:

The borough received correspondence regarding a Class Action Suit. The president handed it over to the solicitor, Tom Harlan, to review.

Lebanon Planning and Zoning sent the borough a copy of a letter they're sending out to Mr. Sullivan, on 7 North Race St, regarding additional use on his property.

A thank you was received, from Mayor Ray Shanaman, for the fruit basket he received, while convalescing from his recent illness.

The borough received information from the State regarding who to contact if any residents have a Spotted Lanternfly issue.

The **Lebanon Co Association of Township Officials** are holding their **Annual Conference October 10, 2019** at the **Lebanon Valley Expo Center**. Borough officials are also invited to attend. If anyone is interested in attending they need to respond no later than October 4th.

Eagle Disposal reported they collected **4.30 Tons of Recycling** for the month of **August, 2019**.

PA DOT sent the borough notification the estimated payment for **2020 Liquid Fuels** will be **\$46,977.20**

PMRS notified the borough the **General Municipal Pension System State Aid**, in the amount of **\$10,240.99**, was direct deposited in the borough's general account **September 18, 2019**.

The **Auditor General's Office** notified the borough they would be direct depositing the Volunteer Fire Relief Association's State Aid Allocation, in the amount of **\$8,053.27**, into the borough general account, **September 16, 2019**. The borough must, in turn, create a check to the Neptune Fire Co Relief Association within 60 days of the deposit. Borough secretary, Perri Shanaman stated she had taken care of having a check sent to the Neptune Fire Co Relief Association.

PA DOT sent the borough a check, in the amount of **\$17,041.67** per the **2019/2020 Winter Maintenance Contract**

The **Commonwealth of PA Dept of Environmental Protection** sent the borough a check for **\$1,221.00** for the **2018 Recycling Grant**.

Myerstown Borough sent the Richland Borough a request for the **Richland Fire Police** to provide support service for the **Holiday Parade Nov. 30, 2019** (Rain Date Dec 1, 2019).

Invoices:

The president stated Mark Brubaker had reviewed the invoices, submitted for payment by Borough Secretary Perri Shanaman, and found them to be in order. Kelly Bricker made a motion to pay all the invoices submitted for payment; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

Financial Report:

President Seldomridge asked for a motion to approve the **August Financial Report**, submitted by Gift Associates. Travis Randler made a motion to approve the August Financial Report; Mark Brubaker seconded the motion; motion was carried by all members present voting yes.

Committee Reports:

Water Committee – Nothing to report

Highway Committee – Nothing to report

Property Committee – Kelly Bricker inquired about Trick or Treat Night. President Seldomridge informed her he had it under New Business

Finance Committee – Nothing to report

Safety Committee – Nothing to report

Reports:

Road Supervisor's Report – Larry Hartman made a motion to accept the **September Road Supervisor's Report**, submitted by Road Supervisor Dwight Belleman; Travis Randler seconded the motion; motion was carried with all members present voting yes.

Office Report – Mark Brubaker made a motion to approve the **September Office Report**, submitted by Borough Secretary, Perri Shanaman; Travis Randler seconded the motion; motion was carried with all council members present voting yes.

Code Enforcement Report – Larry Hartman made a motion to approve the **September Code Enforcement Report**, submitted by Code Enforcement Officer Robert Rittle; Travis Randler seconded the motion; motion was carried with all members present voting yes.

MRJA Report – The report was made available for review.

Police Report – Kelly Bricker made a motion to approve the **August 2019 State Police Report**; Mark Brubaker seconded the motion; motion was carried with all members present voting yes.

OLD BUSINESS:

Kelly Bricker stated she had received an additional quote, from **Choice Communications**, for a **Monitor** to be placed in the **shop area**, to allow the borough men to see who is at the office door, and let them in, if necessary. The quote for this additional portion to the system is **\$914.50**. After discussion, Larry Hartman made a motion to approve the original quote for **\$2,070.50**, from Choice Communications, as well as the additional quote, for the garage monitor, for **\$914.50** for a total of **\$2,985.00**; Travis Randler seconded the motion; motion was carried with all members present voting yes.

President Seldomridge stated everyone had been given the **2020 Budget Worksheet** at last meeting to take home and review. He informed council there was a modified page 3 of the General Budget Worksheet, in their meeting packet, which changes the amount of the health insurance for the 2020 budget. He asked if anyone had any questions, comments or possible changes they wish to discuss. Michelle Voydik asked if the borough council would consider donating more to the library, instead of the usual \$2,000 annual donation. After discussion, it was decided they would have to research the legality of that and hold a Budget Workshop.

NEW BUSINESS:

President Seldomridge advised the council he needed a motion to pass **Resolution #296**, for the **PA DOT Winter Maintenance Agreement Addendum** changing the total **5 year contract** from \$85,208.35 to **\$92,655.45**. Travis Randler made the motion to pass Resolution #296 for the PA DOT Winter Maintenance Agreement Addendum; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

The president asked for a motion to **renew the Capital Blue Healthcare Plan** changing the monthly premium **from \$2,049.44 to \$2,170.42**, an **increase of \$120.98/month**. Mark Brubaker made a motion to renew the Capital Blue Healthcare Policy; Kelly Bricker seconded the motion; motion was carried with all members present voting yes.

President Seldomridge stated the **Lebanon County Trick or Treat Night is Thursday, October 31**. He asked if council wants to keep Richland the same night. Mark Brubaker made a motion to have the Richland Trick or Treat Night Thursday, October 31, 6-8 PM; Kelly Bricker seconded the motion; motion was carried with all members present voting yes.

The president announced the **Annual Leaf Picking will begin October 28**, weather permitting.

Dwight Belleman mentioned the Scrapyard Safety Hazard out at the old carnival grounds. He saw kids climbing on the wrecked car the fire company used for training. After discussion, President Seldomridge asked the firemen, if the car is still there, to contact the right person to have it removed.

Executive Session:

At **7:38 PM** the president adjourned the meeting and announced the borough council would be going into Executive Session to discuss possible Employee Litigation.

At **8:20 PM** the president brought the meeting to order and stated borough council had gone into Executive Session to discuss possible Employee Litigation, and the possibility of Radio Reads for the Water, which would prevent the borough men from having to go onto individual properties to read the water meters.

Mark Brubaker made a motion for Tom Harlan to send a letter to the citizen concerning an issue with a borough employee; Kelly Bricker seconded the motion; motion was carried with all members present voting yes.

Kelly Bricker made a motion for Dwight Belleman to look into pricing for Radio Reads; Travis Randler seconded the motion; motion was carried with all members present voting yes.

President Seldomridge asked if there was anything else.

Kelly Bricker made a motion to adjourn the meeting; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

Respectfully submitted by:

Perri Shanaman

Borough Secretary