

Richland Borough Council Meeting Minutes

January 6, 2020

(Recording A26)

Present: Jim Niethammer, Kelly Bricker, Matt Johnson, Larry Hartman, Mark Brubaker, Travis Randler, Robert Rittle, Mayor Ray Shanaman, Attorney Tom Harlan

Mayor Shanaman called the **Richland Borough Council Reorganizational Meeting and Regular Council Meeting** to order, followed by the Pledge of Allegiance to the Flag.

After the pledge, Mayor Shanaman swore in the following newly elected council members: Kelly Bricker, Matt Johnson, Larry Hartman and Robert Rittle.

Mayor Shanaman opened the nominations for **President** of Borough Council. Mark Brubaker nominated **Kelly Bricker**. There were no other nominations. Nominations were closed. Jim Niethammer second the motion; motion was passed with all council members voting yes.

The mayor opened the nominations for **Vice President** of Borough Council. Kelly Bricker nominated **Jim Niethammer**. There were no other nominations. Nominations were closed. Larry Hartman seconded the motion; motion was carried with all council members voting yes.

Mayor Shanaman asked for a motion for the **President Pro-Tem**. Matt Johnson made a motion for **Larry Hartman** to be President Pro-Tem; Travis Randler seconded the motion; motion was carried with all council members voting yes.

The mayor asked for a motion for **Vacancy Board Chairman**. Mark Brubaker made a motion for **Nate Long** to be Vacancy Board Chairman; Travis Randler seconded the motion; motion was carried with all members voting yes.

President Bricker proceeded to preside over the remainder of the borough council meeting.

The president named the following 2020 New Committees:

Water – Chairman: Jim Niethammer; Members: Matt Johnson, Mark Brubaker

Highway – Chairman: Larry Hartman; Members: Matt Johnson, Kelly Bricker

Public Safety – Chairman: Travis Randler; Members: Jim Niethammer, Bob Rittle

Property - Chairman: Kelly Bricker; Members: Bob Rittle, Larry Hartman

Finance – Chairman: Jim Niethammer; Members: All council members

Recreation – All Council Members

President Bricker asked for a motion to appoint **Perri Shanaman** as the **Secretary/Treasurer** of the Richland Borough. Travis Randler made the motion to appoint Perri Shanaman as the Secretary/Treasurer of the Richland Borough; Larry Hartman seconded the motion; motion was carried by all members voting yes.

The president asked for a motion to appoint **Steckbeck Engineering** as the **Richland Borough Engineering Firm**. Jim Niethammer made a motion to appoint Steckbeck Engineering as the Richland Borough Engineering Firm; Matt Johnson seconded the motion; motion was carried with all members voting yes.

President Bricker asked for a motion to appoint **Henry and Beaver LLP** as the Richland **Borough Solicitor**. Mark Brubaker made the motion to appoint Henry and Beaver LLP as the Richland Borough Solicitor; Jim Niethammer seconded the motion; motion was carried with all members voting yes.

The president asked for a motion to appoint **Robert Rittle** as the **Richland Borough Code Enforcement Officer**. Larry Hartman made a motion to appoint Robert Rittle as the Richland Borough Code Enforcement Officer; Travis Randler seconded the motion; motion was carried with all members voting yes.

President Bricker asked for a motion to appoint **Stanilla, Spiegel and Maser** as the **Richland Borough Auditor**. Jim Niethammer made a motion to appoint Stanilla, Spiegel and Maser as the Richland Borough Auditor; Matt Johnson seconded the motion; motion was carried with all members voting yes.

The president asked for a motion to appoint **Jonestown Bank and Trust** as the **Richland Borough Depository**. Mark Brubaker made a motion to appoint the Jonestown Bank and Trust as the Richland Borough Depository; Travis Randler seconded the motion; motion was carried with all members voting yes.

President Bricker asked for a motion to appoint **Steve Shirk**, of **Steckbeck Engineering**, as the **Richland Borough Flood Plan Administrator**. Larry Hartman made a motion to appoint Steve Shirk as the Richland Borough Flood Plan Administrator; Jim Niethammer seconded the motion; motion was carried with all members voting yes.

The president asked for a motion to approve the **December 3, 2019 Meeting Minutes**, submitted by Borough Secretary Perri Shanaman. Jim Niethammer made a motion to approve the December 3 minutes; Travis Randler seconded the motion; motion was carried with all members voting yes.

President Bricker asked for a motion to approve the **December 11, 2019 Special Meeting Minutes**, submitted by Borough Secretary Perri Shanaman. Mark Brubaker made a motion to approve the December 11, 2019 Special Meeting Minutes; Matt Johnson seconded the motion; motion was carried with all members voting yes.

Citizen's Comments:

Andy Kriss, president of the Richland Swimming Pool Association gave an update on their group. He stated they now have insurance on the property; and he submitted a copy of the Court of Common Pleas of Lebanon Co, PA, Orphan's Court Div. signed paperwork granting the Richland Community Swimming Pool Association, Inc. permission to construct, operate and maintain a community picnic and recreation area for the greater Richland Community.

Communications:

The **Neptune Fire Company** submitted its **Year End Report**. The fire company had **96 Fire Responses, 144 QRS Responses** with a total number of **771 members responding**.

The **Neptune Fire Co** sent the borough a registry of **fire department member owned vehicles** which are authorized, by the fire department, to **utilize blue lights** for purposes of responding to fire and medical emergencies.

The **ELCO Youth Baseball** sent the borough a request to use the **Moehlmann Field** for their upcoming **2020 Spring and Fall** seasons. **Spring Ball begins near the end of March thru June**. The **Fall season begins in August through the beginning of November**. After discussion, Jim Niethammer made a motion to allow the ELCO Youth Baseball to use the Moehlmann Field for the Spring and Fall Seasons; Larry Hartman seconded the motion; motion was carried with all members voting yes. The company supplying the portable toilet needs to be notified of this time frame. Perri will notify Red Rose Sanitation of the time frame needed.

Richland Community Library sent the borough a copy of their **2020 Fund Drive Flyer**.

President Bricker announced **Jordan Hershey**, a young resident of Richland, had contacted her with a **possible design for the new Richland Borough signs**. After discussion, it was decided the Property Committee needs to hold a meeting to come up with a design suggestion, before getting quotes to have the signs made.

FSSolutions sent the borough notification FMCSA announced it will increase the minimum random drug testing rate from 25% to 50% annually for the 2020 calendar year.

The Lebanon Co Agricultural Land Preservation Board sent a thank you email for the borough's support of the Farm Preservation Program. The borough gave them \$1,000 September 4, 2019.

The **Lebanon Co Conservation District** has received a grant to control the **Spotted Lanternfly** by eliminating their preferred host tree. Funding is limited and not every municipality will receive assistance. After discussion the president asked Dwight and John to check into what Millcreek Twp was doing with this issue.

The Neptune Fire Co provided a list of their fundraisers throughout the year.

Scott Lehman, our Liquid Fuels Rep from PADOT, sent the borough the new bidding requirements beginning Jan 1, 2020.

Lebanon Co sent the borough a notice of the **48th Senatorial Special Election** to be held **1/14/20**. Candidates are Dave Arnold (Republican) and Michael Schroeder (Democrat).

The **PA State Police** sent the borough a check for **\$350.92** in State Police Fines.

Lebanon Planning and Zoning issues a **Building Permit** to **Drew Donaldson**, of 130 E Main St, for a **Bedroom Addition and an Uncovered Deck**.

Hanover Engineering sent the borough notification of their new 2020 Fee Schedule.

Invoices:

President Bricker stated Jim Niethammer had reviewed the invoices, submitted for payment by Borough Secretary Perri Shanaman, and found them to be in order. Mark Brubaker made a motion to pay all the invoices submitted for payment; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

Financial Report:

The president asked for a motion to approve the **November Financial Report**, submitted by Gift Associates. Jim Niethammer made a motion to approve the November Financial Report; Matt Johnson seconded the motion; motion was carried by all members present voting yes.

Committee Reports:

Water Committee – Chairman Jim Niethammer stated he had received paperwork from Dwight Belleman regarding the Meter Quote. LB Water quoted 124 meters for \$48,402.00, which includes the software and a 20 year battery (under Co-Stars Program). The contractor, TA Duffy, quoted installing 250 meters at a cost of \$75/meter, which would include training on the software. There is an \$18,750 yearly service fee. After discussion the council asked John Johnson to call Bloomsburg to get a quote for the water billing pertaining to the new meters. Jim Niethammer stated CJ needs to move forward with the 72 hr pump test for the new well. After further discussion, Larry Hartman made a motion to purchase 124 meters at a cost of \$48,402; Jim Niethammer seconded the motion; motion was carried with all members voting yes.

Highway Committee – Nothing to report

Property Committee – Nothing to report

Finance Committee – Nothing to report

Safety Committee – Nothing to report

Reports:

Road Supervisor's Report – Jim Niethammer made a motion to accept the **December Road Supervisor's Report**, submitted by Road Supervisor Dwight Belleman; Travis Randler seconded the motion; motion was carried with all members present voting yes.

Office Report – Jim Niethammer made a motion to approve the **December Office Report**, submitted by Borough Secretary, Perri Shanaman; Matt Johnson seconded the motion; motion was carried with all council members present voting yes.

Code Enforcement Report – Travis Randler made a motion to approve the **December Code Enforcement Report**, submitted by Code Enforcement Officer Robert Rittle; Mark Brubaker seconded the motion; motion was carried with all members present voting yes.

MRJA Report – There was no report, as the MRJA meeting was being held the same night as borough council.

Police Report – **Jim Niethammer** made a motion to approve the **November 2019 State Police Report**; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

OLD BUSINESS:

There was no Old Business

NEW BUSINESS:

President Bricker asked for a motion to approve **Resolution #300** naming the following to the Richland Borough Zoning Board: **Jay Wenger**, whose **term will expire December 31, 2020**; **Kerry Noll**, whose **term will expire December 31, 2021**; and **Slade Hartranft**, whose **term will expire on December 31, 2022**. **Kevin Schaeffer** is named as the **Alternate**, with no term expiration. Matt Johnson made a motion to pass Resolution #300; Mark Brubaker seconded the motion; motion was carried with all members voting yes.

The president announced the following had sent in letters asking for **permission** to have a **dumpster on their property**: George Savich (3 properties), Alan and Kim Luong, Lester Stoltzfus, Jay Horst Properties, Musser Property Management, K & K Feeds, DAB Associates, SWM, Neptune Fire Co (pd \$25 fee for recycling), Railroad Diner. Jim Niethammer made a motion to allow the businesses named to have a dumpster; Matt Johnson seconded the motion; motion carried with all members voting yes.

President Bricker asked for a motion for the Richland Borough to **participate in the PA State Liquid Fuels Program**. Jim Niethammer made a motion for the borough to participate in the Liquid Fuels Program; Matt Johnson seconded the motion; motion was carried with all members voting yes.

Jim Niethammer asked Solicitor Tom Harlan to prepare a monthly status report for the council each month. Solicitor Harlan stated he would do so.

President Bricker asked if there were any more comments for the Good of the Borough.

Since there were none, Jim Niethammer made a motion to adjourn; Larry Hartman seconded the motion; motion was carried with all members present voting yes.

Respectfully Submitted By:

Perri Shanaman

Borough Secretary