

Richland Borough Council Meeting Minutes

April 2, 2019

(Recording A13 & A14)

Present: Dennis Seldomridge, Jim Niethammer, Kelly Bricker, Matt Johnson, Larry Hartman, Mark Brubaker, Travis Randler, Mayor Ray Shanaman, Attorney Tom Harlan

President Seldomridge called the **Richland Borough Council Meeting** to order, followed by the Pledge of Allegiance to the Flag.

The president asked for a motion to approve the **March 2019** minutes. Jim Niethammer made a motion to approve the March 2019 minutes, submitted by Borough Secretary Perri Shanaman; Mark Brubaker seconded the motion; motion was carried with all members present voting yes.

Citizen's Comments:

Jay D. Wenger stated the guys did a good job on the snow removal. He questioned the council why they no longer have a Rec Committee to be in charge of the playground. Discussion followed with council explaining the Rec Board is presently on Suspension, due to lack of anyone signing up to be on the board.

Communications:

The Richland Church of the Brethren sent the council a letter requesting permission to use the Moehlmann Field, as well as the pavilion, on **Saturday, August 17, 2019**, from **4-7 PM**, with set up in the AM, for the **Community Outreach Day** of the Richland Area Churches. Larry Hartman made a motion to give permission for the churches to use the Moehlmann Field August 17; Jim Niethammer seconded the motion; motion was carried with all members voting yes.

The borough received a check for **\$250.00**, from the **PA Liquor Control Board**, for Liquor and Malt License Fees.

The borough received three approved building permits, from Lebanon Planning and Zoning:

1. George Savich, for a commercial laundromat, at 10 (12) E Main St
2. Jeffrey and Phyllis Balmer, for a shed, at 32 Georgie Lane
3. Raymond and Jodi Eisenhouer, for solar panels on their roof, at 14 E Linden St

Eagle Disposal sent the borough notice they collected **4.85 Tons of Recycling** the month of **February**.

Myerstown Borough sent the council a letter, regarding their recent request for interest in an **ELCO Regional Police Department Feasibility Study**. Because there wasn't enough interest to warrant applying for funding, they will be seeking alternative strategies to improve law enforcement efforts in their borough.

The borough received a copy of the **Liquid Fuels Audit**, performed in February, with **no findings**.

A **draft** of the **2018 Borough Audit** was received, from Garcia, Garman and Shea, with **no findings**.

President Seldomridge stated he and the borough secretary had met with Zinn Insurance recently regarding the insurance renewal. He made the renewal documents available for council. He further stated Zinn Insurance is recommending the borough have two employees at the playground at all times. If one employee can't come in, playground needs to be cancelled that day. Council members were in agreement to accept Zinn's recommendation.

Invoices:

The president stated Jim Niethammer had reviewed the invoices, submitted for payment by Borough Secretary Perri Shanaman, and found them to be in order. Kelly Bricker made a motion to pay all the invoices submitted for payment; Mark Brubaker seconded the motion; motion was carried with all members voting yes.

Financial Report:

President Seldomridge asked for a motion to approve the **February Financial Report**, submitted by Gift Associates. Jim Niethammer made a motion to approve the February Financial Report; Matt Johnson seconded the motion; motion was carried by all members voting yes.

Committee Reports:

Water Committee – Chairman Jim Niethammer stated the borough received the new leak detector. Training is needed.

Highway Committee – Nothing to report

Property Committee – Kelly Bricker questioned if the Moehlmann Field should be reseeded; if so, it should be done in the fall. Dwight Belleman stated there is grub damage. Kelly stated they should add Grub Control to the list of applications; therefore he was asked to get a

price on Grub Control and reseeding. President Seldomridge asked Kelly for an update with the BnB issue. She stated she is meeting with Dauphin Co April 23. The county solicitor told her, at the meeting in January, the borough should hold off doing anything with BnB's, until after August; because there are legal changes coming, and the borough doesn't want to have to redo a new ordinance. It would be better to create the BnB ordinance after the legal changes occur. Kelly also mentioned the borough association is trying to get a law passed to get the State to take care of the storm drains, on local borough roads, as well as the State Roads.

Finance Committee – Jim Niethammer reported he and Kelly Bricker are attending an Effective Grant Writing Seminar April 30. Mark Brubaker made a motion to pay the \$100 fee for each of them to attend the seminar; Matt Johnson seconded the motion; motion was carried with all members voting yes.

Safety Committee – nothing to report

Reports:

Road Supervisor's Report – Kelly Bricker questioned where they are dumping the street sweeping material. Dwight answered out at the Carnival Ground area. Larry Hartman made a motion to accept the **March Road Supervisor's Report**, submitted by Road Supervisor Dwight Belleman; Travis Randler seconded the motion; motion was carried with all members present voting yes.

Office Report – Jim Niethammer made a motion to approve the **March Office Report**, submitted by Borough Secretary, Perri Shanaman; Mark Brubaker seconded the motion; motion was carried with all council members voting yes.

Code Enforcement Report – There was a discussion regarding the towing of vehicles. There is a committee meeting needed. Perri was instructed to reach out to Bob Rittle for some suggested dates for a committee meeting. Jim Niethammer made a motion to approve the Code Enforcement Report; Kelly Bricker seconded the motion; motion was carried with all members voting yes.

Police Report – Larry Hartman made a motion to approve the **February State Police Report**; Jim Niethammer seconded the motion; motion was carried with all members voting yes.

MRJA Report – The **February MRJA Report** was made available for review.

OLD BUSINESS:

There was no old business

NEW BUSINESS:

1. President Seldomridge stated only one bid was received for the **Tar and Chipping**. He opened the sealed bid and stated the bid, from **Martin Paving**, was for **\$93,794.85**, for the tar and chipping of parts of **Poplar Street, Parkview Drive, Maple Street, Birch Street and South Race Street**. Jim Niethammer made a motion to approve the bid from Martin Paving; Matt Johnson seconded the motion; motion was carried with all members voting yes.
2. The president announced the borough received two applications for playground. Devon Rosengrant and Logan Ruth, both seniors at ELCO, included the background checks and clearances with their applications. **Playground dates are June 17-July 26, Monday, Wednesday and Friday**. After discussion, it was decided the application process would be kept open until the end of April. Jim Niethammer made a motion to interview the 2 candidates who applied to date; Larry Hartman seconded the motion; motion was carried with all members voting yes.
3. President Seldomridge asked for a motion to pay the **Playground Director \$11.00/hr** and the **Asst Director \$10.00 per hour**. Kelly Bricker made the motion; Jim Niethammer seconded the motion; motion was passed with all members voting yes.
4. The president asked for a motion to approve **Resolution #293 to adopt the new updated zoning map** created by the **Lebanon County GIS Department**. Kelly Bricker made a motion to approve Resolution #293; Travis Randler seconded the motion; motion was carried with all members voting yes.
5. President Seldomridge asked for a motion to approve **Resolution #294** authorizing the Road Supervisor, or Asst Road Supervisor, to **apply for an Emergency Dig Certification Permit** from Penn DOT, whenever needed. Kelly Bricker made the motion to approve Resolution #294; Mark Brubaker seconded the motion; motion was carried with all members voting yes.
6. **Myerstown Rotary** sent President Seldomridge a request asking permission to put a banner, down at the town tree area, advertising the **Hero Flags** they place in Myerstown, on the Frieden's Church Property, for Memorial Day and 4th of July. The rotary is asking for a **\$50 donation** in the name of the hero you wish to honor. Kelly Bricker made the motion to allow the rotary to place the banner in the town tree area; Jim Niethammer seconded the motion; motion was carried with all members voting yes.

President Seldomridge announced Attorney Harlan wanted to go into Executive Session **to discuss pending litigation**. Borough Council went into **Executive Session at 7:47 PM**. No notes were taken during that time.

The president **reconvened** the regular meeting, at **8:10 PM**, asking for a motion to **pay for the filing fees in the Sokol case**. Jim Niethammer made a motion to pay the filing fees; Kelly Bricker seconded the motion; motion was carried with all members voting yes.

President Seldomridge asked if there were any more comments for the Good of the Borough. Michelle Voydik questioned the background checks required for the playground employees. Borough Secretary, Perri Shanaman, assured her the borough has the same requirements as the school.

The president asked for a motion to adjourn. Jim Niethammer made a motion to adjourn; Kelly Bricker seconded the motion; motion was carried with all members voting yes.

Respectfully submitted by:

Perri Shanaman

Borough Secretary